YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution   Indira Gandhi Arts and Commerce College, Kalmeshwar

- Name of the Head of the institution   Dr. Naseem Ahemad

- Designation   Officiating Principal

- Does the institution function from its own campus?   Yes

- Phone no./Alternate phone no.   9423108758

- Mobile No: 9423108758

- Registered e-mail   igckcollege@mail.com

- Alternate e-mail   naseemahemad95@gmail.com

- Address   Ward no. 10, Near Data mandir, kalmeshwar. Dist. Nagpur

- City/Town   Kalmeshwar

- State/UT   Maharashtra

- Pin Code   441501

2.Institutional status

- Type of Institution   Co-education

- Location   Rural

- Financial Status   UGC 2f and 12(B)

- Name of the Affiliating University

  Rashtrasant Tukdoji Maharaja Nagpur University

- Name of the IQAC Coordinator

  Dr. Mis. Manjusha Y. Dhoble

- Phone No.

  7387793388

- Alternate phone No.

  7387793388

- Mobile

  7387793388

- IQAC e-mail address

  manjushadhoble@gmail.com

- Alternate e-mail address

  manjushadhoble@gmail.com

3.Website address (Web link of the AQAR (Previous Academic Year)

https://www.igacck.org/website_files/AQAR_2020_21.pdf

4.Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

  https://www.igacck.org/website_files/Aca_Cal_2.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**C++**	**66.20**	**2005**	**28/02/2005**	**28/02/2009**

6.Date of Establishment of IQAC   **20/06/2011**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institutional	**GOI**	**State Government**	**2022/365**	**Nil**
Instituitional	**Salary**	**State Government**	**2022/365**	**Nil**

8.Whether composition of IQAC as per latest NAAC guidelines   **Yes**

- Upload latest notification of formation of IQAC

  View File

9.No. of IQAC meetings held during the year   4

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report   [View File]()

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. It was decided to teach the students through online method till the pandemic situation does not subside. 2.Online eight days lecture series of B.A.semII, classes from 05.08.21 to 12.08.21 in collaboration with P.W.S. College, Nagpur and Dayanand Arya Kana Mahavidyalaya, Nagpur 3. Online six days remedial classes conducted by various college teachers were arranged for the students of B.A. sem V, from 01.12.21-07.12.21, in collaboration with Porwal College , Kamptee, Vidyasagar Mahavidyalaya, Ramtek and Yashoda Girls College, Nagpur. 4. Online remedial classes were arranged for B.A. sem I, from 5. a program on "Traffic Safety" was arranged for the staff, with "Janakrosh" on 14 .03.22. 6. Vaccination drive was conducted for the students - they could get their vaccination done at the college.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To arrange remedial classes for the students	**Two such online series lectures were arranged for the students of B.A. ii and B/A. v.**
To teach the students through online as well as offline.	**Classes were taken accordingly online as well as offline.**
To take activities so as to develop their responsibility towards our society.	**English Department took such activities like**
It was decided to take activities to empower women.	**Accordingly**

13.Whether the AQAR was placed before statutory body?   **Yes**

- Name of the statutory body

Name	Date of meeting(s)
Mahavidyalaya vikas Samiti	**02/05/2022**

14.Whether institutional data submitted to AISHE

Part A	
Data of the Institution	
1.Name of the Institution	**Indira Gandhi Arts and Commerce College, Kalmeshwar**
• Name of the Head of the institution	**Dr. Naseem Ahemad**
• Designation	**Officiating Principal**
• Does the institution function from its own campus?	**Yes**
• Phone no./Alternate phone no.	**9423108758**
• Mobile No:	**9423108758**
• Registered e-mail	**igckcollege@mail.com**
• Alternate e-mail	**naseemahemad95@gmail.com**
• Address	**Ward no. 10, Near Data mandir, kalmeshwar. Dist. Nagpur**
• City/Town	**Kalmeshwar**
• State/UT	**Maharashtra**
• Pin Code	**441501**
2.Institutional status	
• Type of Institution	**Co-education**
• Location	**Rural**
• Financial Status	**UGC 2f and 12(B)**
• Name of the Affiliating University	**Rashtrasant Tukdoji Maharaja Nagpur University**
• Name of the IQAC Coordinator	**Dr. Mis. Manjusha Y. Dhoble**

• Phone No.	**7387793388**
• Alternate phone No.	**7387793388**
• Mobile	**7387793388**
• IQAC e-mail address	**manjushadhoble@gmail.com**
• Alternate e-mail address	**manjushadhoble@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.igacck.org/website_files/AQAR_2020_21.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.igacck.org/website_files/Aca_Cal_2.pdf

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Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
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Institutional/Dep artment /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
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Instituitio nal	**Salary**	**State Government**	**2022/365**	**Nil**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of IQAC	View File
9.No. of IQAC meetings held during the year	**4**

• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	**Yes**	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	**View File**	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. It was decided to teach the students through online method till the pandemic situation does not subside. 2.Online eight days lecture series of B.A.semII, classes from 05.08.21 to 12.08.21 in collaboration with P.W.S. College, Nagpur and Dayanand Arya Kana Mahavidyalaya, Nagpur 3. Online six days remedial classes conducted by various college teachers were arranged for the students of B.A. sem V, from 01.12.21-07.12.21, in collaboration with Porwal College , Kamptee, Vidyasagar Mahavidyalaya, Ramtek and Yashoda Girls College, Nagpur. 4. Online remedial classes were arranged for B.A. sem I, from 5. a program on "Traffic Safety" was arranged for the staff, with "Janakrosh" on 14 .03.22. 6. Vaccination drive was conducted for the students - they could get their vaccination done at the college.

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To take activities so as to develop their responsibility towards our society.	English Department took such activities like
It was decided to take activities to empower women.	Accordingly

13.Whether the AQAR was placed before statutory body?

Yes

- Name of the statutory body

Name	Date of meeting(s)
Mahavidyalaya vikas Samiti	02/05/2022

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2022	28/06/2022

15.Multidisciplinary / interdisciplinary

The college has 2 traditional programmes B.A. and B.Com. which are sanctioned by the Rashtrasant Tukdoji Maharaj Nagpur University. Being a permanently affiliated college to Rashtrasant Tukdoji Maharaj Nagpur University , it has to follow the University guidelines in issues like increasing the students intake, introducing new programmes and appointing teachers.

Subjects that we have in arts faculty are Compulsory English, Marathi, Sociology, Political Science, Marathi Literature, English Literature, Economics, History. Students choose any three apart from compulsory English and Marathi.

16.Academic bank of credits (ABC):

our college is not autonomous.
not applicable

17.Skill development:

Various one day programs are taken to develop their skills.

1. Joy of giving -14 Nov- 20Nov2021(24 students) in this the students distributed books, crayons, food, clothes, planted saplings, ...in the society.
2. How to become bank PO, Gov jobs 23 Oct 21& 27Oct 21. various guest lectures were arranged for the students regarding job opportunities.
3. Commerce department asked their students to give power point presentation on the topics that they have learned.
4. History Department to increase students interest in the subject and their stage daring asked them to present a topic related to their subject.
5. Economics department conducted guest lecture on 'National Consumer Day'
6. History department took the students to visit the central museum, Nagpur to enlighten them on various historical topics.25.03.22
7. History Department also arranged a guest lecture on 22.04.22 on ' knowledge about various competitive exams and weitage of marks on various questions'.
8. 2 Oct 2021 celebrated as Gandhi Jayanti. students were told about his life and work. English Department also asked them to draw and write about the work done by a national leader-15stu(02.10.22)
9. Marathi Department took a fifteen days campaign, in which various programmes were taken like - 1. Organ donation on 22.01.22 with chief guest Dr. Sunil Meshram.(68 stu. Participated) 2. Marathi Bhasha Gaurav Din on 22.01.22 with Dr. Sunil Ramteke (68 stu). 3. Special guest lecture of Dr. Manjushri Deshpande also was arranged for the students.(38stu)
10. Marathi Department took a webinar on 21.12.21 on 'Watershed Conservation' with MAM College Of Social Work, Narkhed, Nagar Parishad Shivaji Mahavidhyalaya Mowad and I.G. College Kalmeshwar
11. 'Cyber crime Awareness' online programme was taken by Sociology Department,on 10.11.21
12. Sociology Department,on 18.10.21 inaugurated 'sociology study board' and arranged a guest lecture of Prof. Pradip

Gajbhiye.

13. Essay competition was taken by History Department to create interest and awareness among the students regarding the National freedom struggle of India on ' Heroes of the Indian Freedom Struggle'

14. English Department also took an essay competition on 18.10.21. 26 students participated.(Comm. Sec.)

15. Elocution competition was held on 23.11.22 by English Department 16 students participated. .(Comm. Sec.)

16. Debate was held by English Department 32 students participated. 25.04.22(Comm. Sec.)

17. The Discipline Committee from time to time imparted oral instructions regarding covid-19 and online group maintainance.

18. Political Science took a webinar with Prof. Waman Khobragade on 'Lokshahimadhe Namwantanchi Bhumika' on 13.01.22

19. Political Science took a webinar with Prof. Sachin Kale on 'mulbhut ahikaranche Mahatva' on 23.04.22

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

None such course was begun. The regular course itself was taken online due to pandemic conditions.

The remedial classes were taken online for the students better understanding.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The major goals and objectives of the institution are-:

- to impart updated and relevant knowledge in the discipline of Arts and Commerce.
- to inculcate the sense of discipline, social responsibility and patriotism in the students and create responsible citizens of the society.
- to provide facilities of higher education to the poorest of the poor.
- to strive for the upliftment of the downtrodden and backward segments of the society and rural area.
- To prepare the students for the competitive world

20.Distance education/online education:

Due to pandemic situation the B.A. and B. Com. classes were taken online during the first session. The students were given remedial

classes. The same course was taught by various college teachers through online.

https://youtu.be/oCuowtqI
Ic8

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**2**

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	**539**

File Description	Documents
Data Template	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**50**

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**178**

File Description	Documents
Data Template	View File

3.Academic

3.1	**9**

Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2 Number of Sanctioned posts during the year	**12**

File Description	Documents
Data Template	View File

4.Institution	
4.1 Total number of Classrooms and Seminar halls	**12**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**321769**
4.3 Total number of computers on campus for academic purposes	**11**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

1. **Curriculum design and development are as per the directives of the University. University curriculum is strictly followed. Then The Annual College Calendar' is formed and accordingly various activities are carried out.**

The college has only 02 programmes at the UG level. Therefore IQAC monitors teaching process by interacting with faculty members and students. The results are also monitored and meeting are regularly conducted by Head of the Departments.

• Time –tables are made every semester and the classes are taken accordingly. This year classes were taken online due to pa da I situation. All students could not attend it due to lack of

sources. But they were contacted during exams. Study material wase provided to all for exam preparation.

• Use of ICT is encouraged , assignments connected with web search are given.

• Regular meetings IQAC and Faculty members are held to discuss teaching and learning .

• The subjectwise university results are submitted to the management, principal and discussed in the LEC meeting.

Methods used for teaching are students centric - Power point presentation, use of ICT (Projector), group discussion, Class Test, Unit Test, Surprise Test, quizzes, drama clips, film clips based on lessons are shown.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

1.1.2 University Academic Calender for exams, admission and its curriculum is strictly followed. Then The Annual College Calendar' is formed and accordingly various activities are carried out in the college.

• Time –tables are made of every semester and the classes and the tests are taken accordingly

Use of ICT is encouraged, assignments connected with web were given. this year the tests were taken online, due to pandemic situiation.

• The subjectwise university results are submitted to the management, principal and discussed in the LEC meeting.

Methods used for teaching are students centric - Power point presentation, use of ICT (Projector), group discussion, Class

Test, Unit Test, Surprise Test, quizzes, drama clips, film clips based on lessons are shown. the record of these unit test and internal marks is kept.

• Computer and internet access is available to teachers & students, for their advancement of knowledge. Later the students are asked to prepare projects on subject related topics with the help of web..

• Contributory teachers are appointed for Non-grant section for UG and through them the teaching and internal evaluation is done.

• Meeting with student and staff are arranged, to solve the problems of the students.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

2

File Description	Documents
Any additional information	[View File](#)
Minutes of relevant Academic Council/ BOS meetings	[View File](#)
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	**No File Uploaded**

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

1. Inauguration. of "Language Study Circle"- importance of reading books. chief guest. Prof.Dr. Vikas S. Borkar 14.02.22. (78 students)
2. "Traffic Safety" for students 26.03.22, awareness of traffic rules.135 student
3. Joy of giving -14 Nov- 20Nov2021(24 students)
4. Prepare a chart in English with any vegetable you like and its 5 benefits.-54 students (25.11.21)
5. Draw and write about the work done by a national leader-15 (06/04/22)
6. Write an email(06.04.22) to your teacher telling her what you wish to be in future life--VIsem
7. How to become bank PO, Gov jobs 23 Oct 21& 27Oct 21

11) 2 Oct 2021 celebrated as Gandhi Jayanti

12) Draw and write about the work done by a national leader-15 stu(02.10.22)

1. Marathi Department organized an online one day workshop on " Watershed conservation and college participation" in collaboration with 1)Matoshri Anjanabai Mundaphale Samaj karya College, Narkhedn; 2) Shri Pandharinath Kala Va VanijyaMahavidyalaya, Narkhed; 3) Nagar Parishad Shivaji Kala Mahavidyalaya,Mowad; 4)Indira Gandhi College, Kalmeshwar; on 21.12.21.
2. Cyber crime Awareness online programme was taken by sociology Department,on 11.10.21
3. Vaccination by NSS in collaboration with Gramin Rughnalaya, Kalmeshwar.28.10.21
4. With women's cell- 2.2.22, on koutambic hinsachaara pasun mahilanche sawrakshan 2006 kayada.
5. Grahak Jan jagruti karyakram , on 12.02.22

1. "International Women's Day"

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	No File Uploaded

1.3.3 - Number of students undertaking project work/field work/ internships

70

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

539

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

96

File Description	Documents
Any additional information	[View File](#)
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Students were taught with visuals displayed on computer through online method.

Mock tests- Mock tests were arranged for the students

Online remedial classes and notes were arranged for the students of B.A. sem I from

Online remedial classes and notes were arranged for B.A. sem V from

Students were taught the use of emails-23.11.21

How to open word and PDF documents-15.08.21;

Online remedial classes of sem4 from 21.02.22 to 09.03.22

Reading activity was conducted -To inculcate the habit of reading in the students this activity was taken. It enlightens them on the various concepts, ideologies and morals of the society. It familiarized them with the various classics of English Literature. It was taken to improve their word power, vocabulary and train them to subconsciously absorb information, structure sentences.

The whole course was taught again by the lecturers of various collegesin ----

1]Online 8 days lecture series of B.A.semII classes from, 05.08.21 to 12.08.21 in collaboration with P.W.S. College, Nagpur and Dayanand ARYA Kanya Mahavidyalaya, Nagpur.

2] Online 6 DAYS lecture series from 01.12.21 to 07.12.21 for B.A.semV classes, in collaboration with Porwal College, Kamptee, Vidyasagar Mahavidyalaya, Ramtek and Yashoda Girls was taken.

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	[View File](#)

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
539	**14**

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

- **Reading activity--To inculcate the habit of reading and enlighten them on the various concepts, ideologies and morals of the society this activity was taken. It familiarized them with the various classics of English Literature , improved their word power, vocabulary and train them to subconsciously absorb information, structure sentences.**
- **For all year round students support activities are organised by the college, written notices are circulated through the classrooms and copies displayed onnotice boards.**
- **Meeting of student and staff , NSS, cultural program are held.**
- **Continuous monitoring ofstudents academic performance and attendance done**

- **The college caters a large section of marginalized , rural students. Therefore, the admission process is kept simple .**
- **The institution is committed to give education to needy students from socio-economically weak sections of society.**
- **We admitstudents of several attempts as well to give them an opportunity to change their life.**

- **The students are guided on the choice of subjects depending on their mark-sheets.**
- **Physical efficiency test taken to encourage them on fitness**
- **Medical efficiency test is taken , to give them proper medical advice andtreatment.**
- **A gym ,playing equipments, proper ground , parking area and library are some of the facilities given to them**

File Description	Documents
Upload any additional information	[View File]()
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Students were taught with visuals displayed on computer through online method.

Mock tests- Mock tests were arranged for the students

Online remedial classes and notes were arranged for the students of B.A. sem I from

Online remedial classes and notes were arranged for B.A. sem V from

Students were taught the use of emails-23.11.21

How to open word and PDF documents-15.08.21;

Online remedial classes of sem4 and sem V were taken

from 21.02.22 to 09.03.22

**https://youtu.be/mphAZagDDR8 https://youtu.be/mphAZagDDR8
https://youtu.be/F5gYKpOm49k https://youtu.ge/79Yjrxzjamg
https://youtu.be/HIwoUypuma0 https://youtu.be/WYrpPyErKqA
https://youtu.be/1pTPQyfPyNs https://youtu.be/HuVTY4z-rpc**

https://meet.google.com/nzt-gdjh-sym?hs=122&authuser=0

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**Nil**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

12

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	[View File](#)
Circulars pertaining to assigning mentors to mentees	[View File](#)
mentor/mentee ratio	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

8

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	[View File](#)
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

0

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

220

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The internal assessment is done by the respective subject teachers. The students papers are stored for more than a year. Results and question papers are also stored.

1. Teaching and Learning- Use of ICT tools is encouraged. All Departments continuously take Remedial classes and extra classes to improve students' performance. Surprise tests, unit tests, annuals are always taken to keep the students active in studies. Quizzes on the spellings of each lesson, Handwriting competitions, films based on the lessons in the syllabus are also shown. The students were distributed with the text material, with question answers, downloaded from the NET. Students were asked to search on NET various other poems by the poet and write them on chart papers. Students also encouraged to search on NET for their solutions. The internal exams record are kept. No grievance have been received this year. Those students who could not attempt the

online university exam were re-examined at college level.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

1. Teaching and Learning- Use of ICT tools is encouraged. All Departments continuously take Remedial classes and extra classes to improve students' performance. Surprise tests, unit tests, annuals are always taken to keep the students active in studies. Quizzes on the spellings of each lesson, Handwriting competitions, films based on the lessons in the syllabus are also shown. The students were distributed with the text material, with question answers, downloaded from the NET. Students were asked to search on NET various other poems by the poet and write them on chart papers. Students also encouraged to search on NET for their solutions. The internal exams record are kept. No grievance have been received this year. Those students who could not attempt the online university exam were re-examined at college level.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Bachelor of Arts (B.A.) Program outcomes: It has a strong curriculum that is revised and updated on a regular basis BY knowledgeable and dedicated professors, and bright, motivated peers of university. Objective 1: Students will develop a comprehensive understanding of the theories and practice of language use.

2: Students will demonstrate advanced critical thinking skills, inclusive of information literacy. Objective

3: Students will be able to communicate to diverse audiences in a

variety of contexts and genres.

4: Students will be prepared for a wide range of writing-related careers or graduate

5: Students will have the ability to use, analyze, and learn communication technologies.

6: Students will develop exceptional textual, visual, and verbal communication abilities.

B) Bachelor of Commerce Program outcomes: 1. Students shall gain thorough systematic and subject skills within various disciplines of commerce, business, accounting, economics, finance, auditing and marketing.

2. Students shall be able to recognise features and roles of businessmen, entrepreneur, managers, consultant,

3. Students shall be able to prove proficiency with the ability to engage in competitive exams like CA, CS, ICWA and other courses. 4. Students shall acquire skills like effective communication, proper decision making, problem solving in day to day business activities

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

2.6.2 Teaching and Learning- Use of ICT tools is encouraged. Remedial classes and extra classes to improve students' performance. Surprise tests, unit tests, annuals are always taken to keep the students active in studies. Quizzes on the spellings of each lesson, Handwriting competitions, films based on the lessons in the syllabus are also shown. The students were distributed with the text material, with question answers, downloaded from the NET. Examination held as per university norms. Institute is centre for university examination in October and March.

- **Classroom evaluation is done as per Unit Tests.**

The college provides library sources for competitive examination throughout the year.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

168

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.igacck.org/website_files/Feedback_2021_2022.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	**No File Uploaded**

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

26

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	<u>View File</u>

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

4

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

23

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Traffic Safety" for students 26.03.22, awareness of traffic rules.135 student

Joy of giving -14 Nov- 20Nov2021(24 students) in this students distributed books, crayons, food, clothes, planted saplings, ...insociety.

Commerce department asked their students to give power point presentation on the topics that they have learned.

History Department to increase students interest in the subject

and their stage daring asked them to present a topic related to their subject.

Economics department conducted guest lecture on 'National Consumer Day'

History department took the students to visit the central museum, Nagpur to enlighten them on various historical topics.25.03.22

History Department also arranged a guest lecture on 22.04.22 on 'knowledge about various competitive exams and weitage of marks on various questions'.

Marathi Department took a fifteen days campaign, in which various programmes were taken like – 1. Organ donation on 22.01.22 with chief guest Dr. Sunil Meshram.(68 stu. Participated) 2. Marathi Bhasha Gaurav Din on 22.01.22 with Dr. Sunil Ramteke (68 stu). 3. Special guest lecture of Dr. Manjushri Deshpande also was arranged for the students.(38stu)

Marathi Department took a webinar on 21.12.21 on 'Watershed Conservation' with MAM College Of Social Work, Narkhed, Nagar Parishad Shivaji Mahavidhyalaya Mowad and I.G. College Kalmeshwar

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year(Data Template)	**No File Uploaded**
e-copy of the award letters	**No File Uploaded**

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

14

File Description	Documents
Reports of the event organized	[View File](#)
Any additional information	[View File](#)
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	[View File](#)

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1294

File Description	Documents
Report of the event	[View File](#)
Any additional information	[View File](#)
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	[View File](#)

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

3

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

4

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

All students can get access to the college gym where they can develop their health free of cost.

The students can study in the library from morning to evening.

The students are encouraged to use computers. NET facility is avail to them.

Sports department provides the students with the necessary equipments, training to the students. Students play with balls and equipments during the break, free period and after college hours. They are given a huge volleyball ground, kabaddi ground and a large parking space. They are provided with water cooler purified water. The auditorium provides them stage to celebrate various programmes like farewells and guest lectures.

An open stage is provided to them to present their artistic qualities. The college is also a centre for university exam hence the students do not have to travel all the way to near by city.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://m.youtube.com/watch?v=iEMAQFwcoqM

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

All students can get access to the college gym where they can develop their health free of cost.

The students can study in the library from morning to evening.

The students are encouraged to use computers. NET facility is avail to them.

Sports department provides the students with the necessary equipments, training to the students. Students play with balls and equipments during the break, free period and after college hours. They are given a huge volleyball ground, kabaddi ground and a large parking space. They are provided with water cooler purified water. The auditorium provides them stage to celebrate various programmes like farewells and guest lectures.

An open stage is provided to them to present their artistic qualities. The college is also a centre for university exam hence the students do not have to travel all the way to near by city.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://youtu.be/iEMAQFwcoqMhttps://m.youtube.com/watch?v=iEMAQFwcoqM

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

1

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

1

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://m.youtube.com/watch?v=iEMAQFwcoqM
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

321796

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Partially.

The library attendant as well as the librarian have RETIRED.

We are looking towards keeping a temporary library attendant.

university has not yet granted permission to advertise both the post.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	https://m.youtube.com/watch?v=iEMAQFwcoqM

4.2.2 - The institution has subscription for the **D. Any 1 of the above** **following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

5337.92

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	<u>View File</u>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<u>View File</u>

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

26

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

yes. the net cable man does the maintainance ofthe computers . he can be called upon wheneverimergency arises.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

13

File Description	Documents
Upload any additional information	**No File Uploaded**
Student – computer ratio	<u>View File</u>

4.3.3 - Bandwidth of internet connection in   **E. < 5MBPS**

the Institution

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

321769

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	[View File](#)
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

All students can get access to the college gym where they can develop their health free of cost.

The students can study in the library from morning to evening.

The students are encouraged to use computers. NET facility is avail to them.

Sports department provides the students with the necessary equipments, training to the students. Students play with balls and equipments during the break, free period and after college hours. They are given a huge volleyball ground, kabaddi ground and a large parking space. They are provided with water cooler purified water. The auditorium provides them stage to celebrate various

programmes like farewells and guest lectures.

An open stage is provided to them to present their artistic qualities. The college is also a centre for university exam hence the students do not have to travel all the way to near by city.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://m.youtube.com/watch?v=iEMAQFwcoqM

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

325

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	[View File](#)
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	**No File Uploaded**

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C. 2 of the above

File Description	Documents
Link to institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

165

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

165

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

B. Any 3 of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	<u>View File</u>
Details of student grievances including sexual harassment and ragging cases	<u>View File</u>

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

89

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	<u>View File</u>

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	<u>View File</u>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	**No File Uploaded**

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

NSS camp activities are conducted by the students. The students are active members of it.

Cultural activities- Cultural Committee is one of the major committees of the College. It organizes college level competitions . The students are active members of it.

Students are members of COLLEGE DEVELOPMENT COMMITTEE

Students conduct various programmes through study circles. The students are active members of it.

They are also the members of grievance committee.

Few students are on Editorial board of college Magazine which is published annually every year.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

1

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	<u>View File</u>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	**No File Uploaded**

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

No

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)   **E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Administration

The Principal and the Vice Principal are at the helm of affairs. They form a link between the Staff members and the Management.

The academic work was monitored by Head of Departments.

Committees and Cells monitored specialized work like Examination, Admissions, Cleanliness, and Placement etc.

Womens' Grievances checked if any complaints were received in box . the students were asked to submit their grievances through the Grievance Cell.

LEC meeting took up Staff members grievances.

in Parent teacher meetings the grievances and complaints of the parents are looked into.

In the Alumni association meeting the suggestions given by the Alumni are taken up and complied.

The Head of Departments are authorized to make and execute plans for the Department.

The LMC meetings are regularly held and records maintained.

The promotional policies of teachers need to be passed through the LMC meetings.

Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements

Closed tender system is adopted for major purchases

Admission process is planned

Have a vikas samiti for college development and a women's cell for women's counselling and development of students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

• The proposed budget is prepared by the finance Committee of the College of which the Principal is the Convener.

- **Closed tender system is adopted for major purchases**

- **University Exam audit is verified by the university accounts section Admission of Students - The college caters to a large section of marginalized and rural students. Therefore, the admission process is kept simple and accessible.**

- **The institution is committed to give education to needy students from socio-economically weak sections of society.The College promotes participative management. Ideas pertaining to academic goals, organizational progression and better campus life are collected from all stakeholders to promote efficient functioning of the College. The staff and other stakeholders help in infusing a positive attitude that leads to increased efficiency, improved communication, heightened morale, motivation and job satisfaction. Believing in decentralization, the Management takes policy decisions, finance, infrastructure etc. with the help of members of the College Development Committee. CDC discusses matters related to teaching and administrative staff and decisions are taken at these levels are implemented e.g. the planning of Multidisciplinary International Conference and its implementation. Believing in democratic values, the institution has decentralized and participative management.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

University approved curriculum is strictly adhered to and faculty members and students are encouraged to take up online short term courses to enhance skills and technical abilities. Encouraging high quality research, Alumni engagement and Social outreach that are targeted at helping people of the region. The activities are planned in the beginning of every academic year through the Academic Calendar and suggestions are sought from faculty members. Development Plan is a quality initiative which concentrates on the development of the departments in terms of infrastructure, faculty strength, faculty achievement, students' development and student

achievement. The plan is finalized by the HODs of all departments in consultation with their faculty members. It is then discussedwith the Principal, followed by approval from the management.

The salient features of the strategic plan are: Developing project based learning for students.

Publishing paper in reputed journals by faculty members

Participation in Conferences • Sign MoU with ngo's, inviting experts for interactive sessions. • Organize Workshops/Training for Faculty/ Organizing Conferences • Introduce Certificate/Value Added Courses • Guest Lecture, Association Activities of respective departments • Industrial and Field Visits, Alumni interaction • Training of Non-teaching staff of the College of which the Principal is the Convener.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Principal and the Vice Principal are at the helm of affairs. They form a link between the Staff members and the Management. The academic work was monitored and initiated by Head of Departments.

Committees and Cells monitored specialized work like Examination, Admissions, Cleanliness, and Placement etc.

The non-teaching staff'smonitored by the Principal and the Vice Principal.

Major decisions were taken in Staff Council meetings, LMC, meetings with Non-teaching staff in a democratic manner.

Womens' Grievances checked if any complaints were received in box

.

Teaching staff and non-teaching staff communicated its grievances in the Staff Council meetings of which the Principal was the Chairperson.

LEC meeting took up Staff members grievances.

In Parent teacher meetings the grievances and complaints of the parents are looked into.

In the Alumni association meeting the suggestions given by the Alumni are taken up and complied.

The Head of Departments are authorized to make and execute plans for the Department.

The LMC meetings are regularly held and records maintained. The promotional policies of teachers need to be passed through the LMC meetings.

Closed tender system is adopted for major purchases .

University Exam audit is verified by the university accounts section.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

E. None of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user interfaces	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	[View File](#)

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Teaching Medical reimbursement Encashment of earned leave on retirement

- **Partial/ total withdrawal from GPF**

- **Maternity Leave/Educational leave**

- **Leave facilities of different kinds**

- **Facility of PPF,**

- **GPF slips provided**

- **Salary statements given Non teaching They are alloted exam duties Medical reimbursement Encashment of earned leave on retirement**

- **Partial/ total withdrawal from GPF**

- **Maternity Leave/Educational leave**

- **Leave facilities of different kinds**

- **Students Scholarship- GOI, Bus Passes, send for participating in competitions held in various colleges, deserving economical backward students given uniforms, encourage progress positive attitude towards studies best students honoured.**

-

Teaching

- **Medical reimbursement**
- **Encashment of earned leave on retirement**
  - **Partial/ total withdrawal from GPF**

- **Maternity Leave/Educational leave**
- **Leave facilities of different kinds**
- **Facility of PPF,**
- **GPF slips provided**
- **Salary statements given**

Non teaching

They are alloted exam duties

- **Medical reimbursement**
- **Encashment of earned leave on retirement**
  - **Partial/ total withdrawal from GPF**

- **Maternity Leave/Educational leave**
- **Leave facilities of different kinds**
- **Facility of PPF**

Students

Scholarship- GOI, Bus Passes, send for participating in competitions held in various colleges, deserving economical backward students given uniforms, encourage progress positive attitude towards studies best students honoured

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**No File Uploaded**

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

9

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	<u>View File</u>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<u>View File</u>

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

8

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	[View File](#)
Details of teachers attending professional development programmes during the year (Data Template)	[View File](#)

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

6.3.5-Institutions Performance Appraisal System for teaching and non-teaching staff

There are two types of Performance based evaluation. The first is called "PBAS -performance based appraisal system]" and the second is called "annual secret-report".

The PBAS provides a feedback of the faculty member.

All teaching faculty member fill the prescribed format of PBAS for self-appraisal.It is based on the annual performance of the employee on the following basis .

The format contains 4 main parts. Part-A: general instruction, Part-B: Academic performance, Part-C: other related informationsigned by the Principal, and Part-D: Comment on the self-assessment by the Higher-Education Department .

Part-B consists of 4 categories.

Category-I "Teaching-learning and evaluation related activities of total 125 marks.

Category-II "Co-curricular, extracurricular and professional development related activities of total 50 marks. Category-III "Research and academic contribution" .

Category-IV "Summary of the API" to be filled by the teaching faculty.

Another type of evaluation is called the secret-report of the employee.

It Is filled by all the teaching and non-teaching employees. It generally has two parts. The first part is filled by the employee. The last part is the evaluation by the Principal. It is then sent to higher authority of the Higher Education Department.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

6.4.1 Institution conducts internal and external financial audits regularly (with in 100 words each)

The college has proper financial management, which ensures the use of available funds effectively and efficiently. Being an affiliated college, the Joint Director directly monitors the release of funds.

The proposed budget is prepared by the finance Committee of the College of which the Principal is the Convener.

Closed tender system is adopted for major purchases

They are properly verified and cheque payments are done

University Exam audit is verified by the university accounts section

Institution conducts internal and external financial audits regularly Response: Our Institution has an effective mechanism for auditing the accounts. The accounts of the college are audited by chartered accountant regularly as per the Government rules. Whenever there are additional expenses over and above the budget proposals, special sanction is to be taken from the Governing

body. The Accounting and Auditing Committee looks after the internal audit and it is presented to the certified Chartered Accountant.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	**No File Uploaded**

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Not received any funds from non government bodies.

The college is registered under the 2 (f) and 12(B) sections of the UGC ACT 1956. Consequently we receive regular grants from the UGC under various heads.

Institutional strategies for mobilization of funds and the optimal utilization of resources RESPONSE: The College is affiliated to R.T.M.N.U. University, Nagpur and follows the rules and regulations laid down by the UGC, University, and Govt. of Maharashtra.

The College receives the funds from various funding agencies for academic and infrastructural growth. The College mobilizes funds

through

Requirement from IQAC and all Departments • Proposal of Budget • Resolution of the Budget in the CDC

The financial sources of the College are: ? Grants received from UGC.

? Salary grant is received from Govt of Maharashtra.

? Examination grant is received from University

? EBC scholarship grants are received from Government of Maharashtra.

? Admission, tuition and other fees are collected by the College from students and other grants (Bank Interest, Fines, Breakages, Common dues, a fee charged for issue of certificates) Alumni Contribution for the College development.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

. IQAC of the institute persistently strives to improve the teaching-learning process through increased use of ICT, expanding the scope of the library,providing information on latest happenings by organizing seminars, conferences, workshops, guest lectures in the institution, training program, career consultations .

IQAC encourages various committees/cells like NSS, to organize awareness camps, extension and service oriented activities.

IQAC prepares and submits Annual Quality Assurance Report as per theparameters of NAAC .

Two practices institutionalized as a result of IQAC initiatives are: Use of ICT in teaching learning Process: IQAC of the

institute has been instrumental in implementing many innovative teaching learning methods in the form of orientation programmes, video lectures, quality enhancement of teaching through inter disciplinary lectures, skill oriented programmes, problem based learning, creative thinking, collaborative learning, students seminars, and utilization of powerpoint presentations.

At regular intervals IQAC conducts meetings withhead of the departments to keep a check on all curricular, co-curricular and extracurricular activities.

Feedback system: Feedback is collected from students.The feedback received is scrutinized, data analyzed and utilized for quality enhancement and improvement in various aspects .

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Teaching and Learning- Use of ICT tools is encouraged. All Departments continuously take Remedial classes and extra classes to improve students' performance. Surprise tests, unit tests, annuals are always taken to keep the students active in studies. Quizzes on the spellings of each lesson, Handwriting competitions, films based on the lessons in the syllabus are also shown. The students were distributed with the text material, with question answers, downloaded from the NET. Students were encouraged to search on NET for their solutions. Examination Examination held as per university norms. Institute is centre for university examination in October and March. • Teachers play an important role in university exam as per paper setter, evaluators, invigilators and co-officers for other centres. • Incentive/ internal marks are send to the university in total confidence as per given schedule. • Teachers work as paper setters, evaluators, invigilators for college internal exams. • Internal exams are conducted to give students practice and prepare them beforehand for thefinals. • Classroom evaluation is done as per Unit Tests.

The college provides library sources for competitive examination throughout the year.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	[View File](#)

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Yearly Plan of Women's Cell

Women's Cell planned to do take the following programs during the session 2021-2022.

1. **To make the students aware about the law of 2006 of women's protection against domestic violence.**
2. **To take programs to empower women.**

3. To take programs on nutritious meal for healthy life.
4. To make the students aware of sickle cell and get the students checked for sickle cell.

Women's Cell Incharge,

Dr. Nisha Kalambe

All students are treated equally. They have been prescribed same uniform.

The girls students have been provided with spacious Girl's common room, with a vending machine, huge dustbins, wash basin, huge study table and toilets. The students are counselled through out the year. They are guided on various topics like the laws against domestic violence and more. We have provided them with complaint boxes if they wish to solve their problems by keeping their name unknown.

File Description	Documents
Annual gender sensitization action plan	Yearly Plan of Women's Cell Women's Cell planned to do take the following programs during the session 2021-2022. 1) To make the students aware about the law of 2006 of women's protection against domestic violence. 2) To take programs to empower women. 3) To take programs on nutritious meal for healthy life. 4) To make the students aware of sickle cell and get the students checked for sickle cell. Women's Cell Incharge, Dr. Nisha Kalambe
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	common room with a vending machine of sanitary pads, a wash basin, 4 toilets, fans and benches, a huge dust bin. it can accomodate about 50 girls at a time.counselling centre and two complaint boxes are also available.

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/

D. Any 1 of the above

power efficient equipment

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Water conservation is done through water harvesting. The rain water from the terrace is collected and run down into the ground and well. Their is a big pit created behind the college where the dry waste is buried. The liquid wastes are thrown into the canal behind the college premises.

• Trees are maintained in campus area.

• Trees are planted regularly

• Use of cycles is encouraged.

• the grounds are cleaned of large stones and weeds

•Campus area is kept clean.

• students and staff are encouraged to develop eco-friendly habits.

• A garbage pit has been formed in which all the waste is dumped to

prepare manure.

• Water harvesting in two places was done to keep up the water

level.

• For the preparation of Compost manure in the manure pit can be used later.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	**Nil**
Any other relevant information	<u>View File</u>

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus   **A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Any other relevant information	<u>View File</u>

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **A. Any 4 or All of the above**

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	<u>View File</u>
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit   **E. None of the above**

3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File]()
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

1. **Various days are celebrated to- instill patriotic emotions, to instill the great qualities of the great leaders ,to**

   remind the students about the sacrifices these great leaders
   have made for our society, nation and people.
  2. SavidhanDiwasby NSS - 26 Nov2021(prajasattak din)

2. Independence Day -15 August 2021

3. 15 Oct 21 Mahaparinirvan din.

4. 6.12.21 was celebrated as Dr. BabasahebAmbedkarJayanti.

5. Savitribai Fhule Jayanti was celebrated on 03 Jan 2022.

6. Republic Day- 26 th Jan2022

7. Tree plantation -02/08/21 NSS

8.Teacher's Day – 05-09-21 NSS

9.NSS foundation day – 24.9.21

10. NSS Webinar – 26.10.21(71 students)

11. National Polling Day 25.01.22 (guest Dr. Mangesh Acharya)

12. "International Women's Day" on 8 March 22 was celebrated.

13. Joy of giving –14 Nov- 20Nov2021(24 students) Chacha Nehru's
birthday was celebrated as joy of giving in this the students
distributed books, crayons, food, clothes, planted saplings, ...in
the society.

Various such activities provide for an inclusive environment by
bringing students and teachers with diverse background on single
platform for creating inclusive environment .

These functions help in developing tolerance harmony towards
culture, region and linguistics and also communal social economics
and other diversities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Sensitization of students and employees of the Institution to the constitutional obligations is done through curriculum as well as through extra-curricular activities.Various programs are taken in this direction.

1. **Political Science took a webinar with Prof. Waman Khobragade on 'Lokshahimadhe Namwantanchi Bhumika' on 13.01.22**
2. **Political Science took a webinar with Prof. Sachin Kale on 'mulbhut ahikaranche Mahatva' on 23.04.22**
3. **Sociology Department took out a 'Plastic Free Campaign' on 22.04.22**
4. **Teacher's Day was celebrated on 05.09.22. the students of various classess taught the students of their class as well other classes.**
5. **'Yog Sanskar Workshop' was taken on 27.04.22 by Sports Department.120students**
6. **Dr. Jayant Deshmukh gave fruitful advice on 'Good Health Maintenance'on 0 6.5.22**

7. **NSS took a webinar on 'Vegan Consciousness' and asked the students to become vegetarian on 26.10.21**

8. **'Cyber crime Awareness' online programme was taken by Sociology Department,on 10.11.21(50 Stu)**
9. **Essay competition was taken by History Department to create interest and awareness among the students regarding the National freedom struggle of India on ' Heroes of the Indian Freedom Struggle'(12Stu)**
10. **Economics department took a project on 'Demand Elasticity' (32 participated)1.12.21**
11. **Economics department took a project on ' Ambedkar's Thoughts on Economics' (38 participated) 2.12.21**

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students,   teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized **D. Any 1 of the above**

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Various days are celebrated to inculcate in the students patriotic feelings, social commitment and to make them aware of their duty towards their society and country.

Savidhan Diwas by NSS - 26 Nov2021(prajasattak din)

3. Independence Day -15 August 2021

4. 15 Oct 21 Mahaparinirvan din.

5. 6.12.21 was celebrated as Dr. Babasaheb Ambedkar Jayanti.

6. Savitribai Fhule Jayanti was celebrated on 03 Jan 2022.

7. Republic Day- 26 th Jan2022

8. Tree plantation(Environment friendly day) -02/08/21 NSS

9.Teacher's Day – 05-09-21 NSS

10.NSS foundation day(When the cadets began their duty of serving their community officially) – 24.9.21

11SS took a webinar on 'Vegan Consciousness' and asked the students to become vegetarian on 26.10.21

Webinar on go vegan day. Thus inviting all to save environment beings by becoming vegetarian.

12 National Polling Day 25.01.22 (guest Dr. Mangesh Acharya)25.01.22 – Rashtriya Matdar Diwas . So that students become aware of their duty towards their country as a true citizen .

1. International Women's Day" on 8 March 22 was celebrated with 'Women's Cell',on this day students were taught regarding women empowerment. UB
2. Chacha Nehru's birthday - Children's Day was celebrated as "Joy of Giving", .

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<u>View File</u>
Geo tagged photographs of some of the events	<u>View File</u>
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

National Service Schemes (NSS) : Student contribution to nation building

2. Posting motivational and inspirational videos to students during the wavering pandemic situations and online classes.

3. We care for our student's health and every year arrange for their sickle cell checkup and HIV checkups. They are also made aware of how these diseases come about and how they can be prevented. The students are made aware of sickle cell and HIV diseases and checked accordingly. Such workshops are taken every year.

Vaccination Drive - With the changing times the students were vaccinated against corona .

Distribution of medicinal tablets - Phylaria and Dengu Malaria tablets were distributed among the students to prevent them causing harm. Thus our students good health was ensured.

4. We distribute gifts along with pamphlets of our college to make rural students of interior villages aware of our college and secure a good flow of admission. This year cardboards were distributed in schools of interior villages Sarkar High School, Upparwai; Shri Vidhyalaya, Ghorad; Gosavi vidhyalaya, Lings; High School of Borgao; Parmanand Vidyalaya , Vyhad .

File Description	Documents
Best practices in the Institutional web site	[View File](#)
Any other relevant information	[View File](#)

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

National Service Scheme (NSS) : Students contribution to Nation Building. Goal: • Developing student's personality through community services. • To inculcate the bond of patriotism, national integration, brotherhood, communal harmony among students. The Context: The platform of NSS helps in instilling and nurturing among students the spirit of selfless service to society and sense of responsibility and involvement to the task of Nation's development. The Practice: This year due to pandemic situation the camp was not held. Students carried out different activities at different level. The major activity of NSS is spreading awareness in villages on the themes of awareness and pandemic development. The NSS volunteers conducted various tasks. Tree Plantation Teacher's Day- On 05/09/21 our college organized the "Teacher's Day" Foundation Day of NSS was celebrated online. N.S.S. Webinar on " Vegan Outreach" – Vaccination camp- Sanvidhan Din – Dr. Babasaheb Ambedkar Mahaparinirwan Din – Rashtriya Matdar Diwas – Matdar Diwas, online. Prajasattak Din (Independence Day) Savitribai Fhule Jayanti- was observed .

Through such programmes, the students are physically and mentally prepared to face the challenges of life in the real world, leading to their holistic development.

Part B
CURRICULAR ASPECTS
1.1 - Curricular Planning and Implementation
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

1. Curriculum design and development are as per the directives of the University. University curriculum is strictly followed. Then The Annual College Calendar' is formed and accordingly various activities are carried out.

The college has only 02 programmes at the UG level. Therefore IQAC monitors teaching process by interacting with faculty members and students. The results are also monitored and meeting are regularly conducted by Head of the Departments.

• Time –tables are made every semester and the classes are taken accordingly. This year classes were taken online due to pa da I situation. All students could not attend it due to lack of sources. But they were contacted during exams. Study material wase provided to all for exam preparation.

• Use of ICT is encouraged , assignments connected with web search are given.

• Regular meetings IQAC and Faculty members are held to discuss teaching and learning .

• The subjectwise university results are submitted to the management, principal and discussed in the LEC meeting.

Methods used for teaching are students centric - Power point presentation, use of ICT (Projector), group discussion, Class Test, Unit Test, Surprise Test, quizzes, drama clips, film clips based on lessons are shown.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

1.1.2 University Academic Calender for exams, admission and its curriculum is strictly followed. Then The Annual College Calendar' is formed and accordingly various activities are carried out in the college.

• Time –tables are made of every semester and the classes and the tests are taken accordingly

Use of ICT is encouraged, assignments connected with web were given. this year the tests were taken online, due to pandemic situiation.

• The subjectwise university results are submitted to the management, principal and discussed in the LEC meeting.

Methods used for teaching are students centric - Power point presentation, use of ICT (Projector), group discussion, Class Test, Unit Test, Surprise Test, quizzes, drama clips, film clips based on lessons are shown. the record of these unit test and internal marks is kept.

• Computer and internet access is available to teachers & students, for their advancement of knowledge. Later the students are asked to prepare projects on subject related topics with the help of web..

• Contributory teachers are appointed for Non-grant section for UG and through them the teaching and internal evaluation is done.

• Meeting with student and staff are arranged, to solve the problems of the students.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	**Nil**

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

2

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

1. Inauguration. of "Language Study Circle"- importance of reading books. chief guest. Prof.Dr. Vikas S. Borkar 14.02.22. (78 students)
2. "Traffic Safety" for students 26.03.22, awareness of traffic rules.135 student
3. Joy of giving –14 Nov- 20Nov2021(24 students)
4. Prepare a chart in English with any vegetable you like and its 5 benefits.-54 students (25.11.21)
5. Draw and write about the work done by a national leader–15 (06/04/22)
6. Write an email(06.04.22) to your teacher telling her what you wish to be in future life--VIsem

7. How to become bank PO, Gov jobs 23 Oct 21& 27Oct 21

11) 2 Oct 2021 celebrated as Gandhi Jayanti

12) Draw and write about the work done by a national leader-15 stu(02.10.22)

1. Marathi Department organized an online one day workshop on " Watershed conservation and college participation" in collaboration with 1)Matoshri Anjanabai Mundaphale Samaj karya College, Narkhedn; 2) Shri Pandharinath Kala Va VanijyaMahavidyalaya, Narkhed; 3) Nagar Parishad Shivaji Kala Mahavidyalaya,Mowad; 4)Indira Gandhi College, Kalmeshwar; on 21.12.21.
2. Cyber crime Awareness online programme was taken by sociology Department,on 11.10.21
3. Vaccination by NSS in collaboration with Gramin Rughnalaya, Kalmeshwar.28.10.21
4. With women's cell- 2.2.22, on koutambic hinsachaara pasun mahilanche sawrakshan 2006 kayada.
5. Grahak Jan jagruti karyakram , on 12.02.22

1. "International Women's Day"

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	[View File]
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	[View File]
Number of courses that include experiential learning through project work/field work/internship (Data Template)	**No File Uploaded**

1.3.3 - Number of students undertaking project work/field work/ internships

70

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	[View File]

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**C. Any 2 of the above**

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	View File
URL for feedback report	**Nil**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

539

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

96

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Students were taught with visuals displayed on computer through online method.

Mock tests- Mock tests were arranged for the students

Online remedial classes and notes were arranged for the students of B.A. sem I from

Online remedial classes and notes were arranged for B.A. sem V from

Students were taught the use of emails-23.11.21

How to open word and PDF documents-15.08.21;

Online remedial classes of sem4 from 21.02.22 to 09.03.22

Reading activity was conducted -To inculcate the habit of reading in the students this activity was taken. It enlightens them on the various concepts, ideologies and morals of the society. It familiarized them with the various classics of English Literature. It was taken to improve their word power, vocabulary and train them to subconsciously absorb information, structure sentences.

The whole course was taught again by the lecturers of various collegesin ----

1]Online 8 days lecture series of B.A.semII classes from, 05.08.21 to 12.08.21 in collaboration with P.W.S. College, Nagpur and Dayanand ARYA Kanya Mahavidyalaya, Nagpur.

2] Online 6 DAYS lecture series from 01.12.21 to 07.12.21 for B.A.semV classes, in collaboration with Porwal College,

Kamptee, Vidyasagar Mahavidyalaya, Ramtek and Yashoda Girls was taken.

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	[View File](#)

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
539	**14**

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

- **Reading activity--To inculcate the habit of reading and enlighten them on the various concepts, ideologies and morals of the society this activity was taken. It familiarized them with the various classics of English Literature , improved their word power, vocabulary and train them to subconsciously absorb information, structure sentences.**
- **For all year round students support activities are organised by the college, written notices are circulated through the classrooms and copies displayed onnotice boards.**
- **Meeting of student and staff , NSS, cultural program are held.**
- **Continuous monitoring ofstudents academic performance and attendance done**

- **The college caters a large section of marginalized , rural students. Therefore, the admission process is kept simple .**
- **The institution is committed to give education to needy students from socio-economically weak sections of society.**

- **We admitstudents of several attempts as well to give them an opportunity to change their life.**

- **The students are guided on the choice of subjects depending on their mark-sheets.**
- **Physical efficiency test taken to encourage them on fitness**
- **Medical efficiency test is taken , to give them proper medical advice andtreatment.**
- **A gym ,playing equipments, proper ground , parking area and library are some of the facilities given to them**

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Students were taught with visuals displayed on computer through online method.

Mock tests- Mock tests were arranged for the students

Online remedial classes and notes were arranged for the students of B.A. sem I from

Online remedial classes and notes were arranged for B.A. sem V from

Students were taught the use of emails-23.11.21

How to open word and PDF documents-15.08.21;

Online remedial classes of sem4 and sem V were taken

from 21.02.22 to 09.03.22

https://youtu.be/mphAZagDDR8 https://youtu.be/mphAZagDDR8 https://youtu.be/F5gYKpOm49k https://youtu.ge/79Yjrxzjamg https://youtu.be/HIwoUypuma0 https://youtu.be/WYrpPyErKqA https://youtu.be/1pTPQyfPyNs https://youtu.be/HuVTY4z-rpc

https://meet.google.com/nzt-gdjh-sym?hs=122&authuser=0

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**Nil**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

12

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	[View File](#)
Circulars pertaining to assigning mentors to mentees	[View File](#)
mentor/mentee ratio	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

8

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	[View File](#)
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

0

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

220

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The internal assessment is done by the respective subject teachers. The students papers are stored for more than a year. Results and question papers are also stored.

1. Teaching and Learning- Use of ICT tools is encouraged. All Departments continuously take Remedial classes and extra classes to improve students' performance. Surprise tests, unit tests, annuals are always taken to keep the students active in studies. Quizzes on the spellings of each lesson, Handwriting competitions, films based on the lessons in the syllabus are also shown. The students were distributed with the text material, with question answers, downloaded from the NET. Students were asked to search on NET various other poems by the

poet and write them on chart papers. Students also encouraged to search on NET for their solutions. The internal exams record are kept. No grievance have been received this year. Those students who could not attempt the online university exam were re-examined at college level.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

1. Teaching and Learning- Use of ICT tools is encouraged. All Departments continuously take Remedial classes and extra classes to improve students' performance. Surprise tests, unit tests, annuals are always taken to keep the students active in studies. Quizzes on the spellings of each lesson, Handwriting competitions, films based on the lessons in the syllabus are also shown. The students were distributed with the text material, with question answers, downloaded from the NET. Students were asked to search on NET various other poems by the poet and write them on chart papers. Students also encouraged to search on NET for their solutions. The internal exams record are kept. No grievance have been received this year. Those students who could not attempt the online university exam were re-examined at college level.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Bachelor of Arts (B.A.) Program outcomes: It has a strong curriculum that is revised and updated on a regular basis BY knowledgeable and dedicated professors, and bright, motivated peers of university. Objective 1: Students will develop a comprehensive understanding of the theories and practice of language use.

2: Students will demonstrate advanced critical thinking skills, inclusive of information literacy. Objective

3: Students will be able to communicate to diverse audiences in a variety of contexts and genres.

4: Students will be prepared for a wide range of writing-related careers or graduate

5: Students will have the ability to use, analyze, and learn communication technologies.

6: Students will develop exceptional textual, visual, and verbal communication abilities.

B) Bachelor of Commerce Program outcomes: 1. Students shall gain thorough systematic and subject skills within various disciplines of commerce, business, accounting, economics, finance, auditing and marketing.

2. Students shall be able to recognise features and roles of businessmen, entrepreneur, managers, consultant,

3. Students shall be able to prove proficiency with the ability to engage in competitive exams like CA, CS, ICWA and other courses. 4. Students shall acquire skills like effective communication, proper decision making, problem solving in day to day business activities

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

2.6.2 Teaching and Learning- Use of ICT tools is encouraged. Remedial classes and extra classes to improve students' performance. Surprise tests, unit tests, annuals are always taken to keep the students active in studies. Quizzes on the spellings of each lesson, Handwriting competitions, films based

on the lessons in the syllabus are also shown. The students were distributed with the text material, with question answers, downloaded from the NET. Examination held as per university norms. Institute is centre for university examination in October and March.

- **Classroom evaluation is done as per Unit Tests.**

The college provides library sources for competitive examination throughout the year.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

168

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	[View File](#)
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.igacck.org/website_files/Feedback_2021_2022.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research

projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	**No File Uploaded**

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

26

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

4

File Description	Documents
Any additional information	[View File](#)
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

23

File Description	Documents
Any additional information	[View File](#)
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Traffic Safety" for students 26.03.22, awareness of traffic rules.135 student

Joy of giving -14 Nov- 20Nov2021(24 students) in this students distributed books, crayons, food, clothes, planted saplings, ...insociety.

Commerce department asked their students to give power point presentation on the topics that they have learned.

History Department to increase students interest in the subject and their stage daring asked them to present a topic related to their subject.

Economics department conducted guest lecture on 'National Consumer Day'

History department took the students to visit the central museum, Nagpur to enlighten them on various historical topics.25.03.22

History Department also arranged a guest lecture on 22.04.22 on ' knowledge about various competitive exams and weitage of marks on various questions'.

Marathi Department took a fifteen days campaign, in which various programmes were taken like – 1. Organ donation on 22.01.22 with chief guest Dr. Sunil Meshram.(68 stu. Participated) 2. Marathi Bhasha Gaurav Din on 22.01.22 with Dr. Sunil Ramteke (68 stu). 3. Special guest lecture of Dr. Manjushri Deshpande also was arranged for the students.(38stu)

Marathi Department took a webinar on 21.12.21 on 'Watershed Conservation' with MAM College Of Social Work, Narkhed, Nagar Parishad Shivaji Mahavidhyalaya Mowad and I.G. College Kalmeshwar

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

14

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1294

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

3

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

4

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

All students can get access to the college gym where they can develop their health free of cost.

The students can study in the library from morning to evening.

The students are encouraged to use computers. NET facility is avail to them.

Sports department provides the students with the necessary equipments, training to the students. Students play with balls and equipments during the break, free period and after college hours. They are given a huge volleyball ground, kabaddi ground and a large parking space. They are provided with water cooler purified water. The auditorium provides them stage to celebrate various programmes like farewells and guest lectures.

An open stage is provided to them to present their artistic qualities. The college is also a centre for university exam hence the students do not have to travel all the way to near by city.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://m.youtube.com/watch?v=iEMAQFwcoqM

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

All students can get access to the college gym where they can develop their health free of cost.

The students can study in the library from morning to evening.

The students are encouraged to use computers. NET facility is avail to them.

Sports department provides the students with the necessary equipments, training to the students. Students play with balls and equipments during the break, free period and after college hours. They are given a huge volleyball ground, kabaddi ground

and a large parking space. They are provided with water cooler purified water. The auditorium provides them stage to celebrate various programmes like farewells and guest lectures.

An open stage is provided to them to present their artistic qualities. The college is also a centre for university exam hence the students do not have to travel all the way to near by city.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://youtu.be/iEMAQFwcoqMhttps://m.youtube.com/watch?v=iEMAQFwcoqM

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

1

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

1

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://m.youtube.com/watch?v=iEMAQFwcoqM
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

321796

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	[View File](#)
Upload Details of budget allocation, excluding salary during the year (Data Template)	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Partially.

The library attendant as well as the librarian have RETIRED.

We are looking towards keeping a temporary library attendant.

university has not yet granted permission to advertise both the post.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	https://m.youtube.com/watch?v=iEMAQFwcoqM

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**D. Any 1 of the above**

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-

| **journals during the year (INR in Lakhs)** |

| **4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)** |

5337.92

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	*View File*
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	*View File*

| **4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)** |

| **4.2.4.1 - Number of teachers and students using library per day over last one year** |

26

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

yes. the net cable man does the maintainance ofthe computers . he can be called upon wheneverimergency arises.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

13

File Description	Documents
Upload any additional information	**No File Uploaded**
Student – computer ratio	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution	**E. < 5MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

321769

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	[View File](#)
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

All students can get access to the college gym where they can develop their health free of cost.

The students can study in the library from morning to evening.

The students are encouraged to use computers. NET facility is avail to them.

Sports department provides the students with the necessary equipments, training to the students. Students play with balls and equipments during the break, free period and after college hours. They are given a huge volleyball ground, kabaddi ground and a large parking space. They are provided with water cooler purified water. The auditorium provides them stage to celebrate various programmes like farewells and guest lectures.

An open stage is provided to them to present their artistic qualities. The college is also a centre for university exam hence the students do not have to travel all the way to near by city.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://m.youtube.com/watch?v=iEMAQFwcoqM

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

325

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	[View File](#)
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	**No File Uploaded**

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**C. 2 of the above**

File Description	Documents
Link to institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	[View File](#)

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

165

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

165

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	[View File](#)

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**B. Any 3 of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	[View File](#)
Details of student grievances including sexual harassment and ragging cases	[View File](#)

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

89

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	[View File](#)

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	*View File*
Number of awards/medals for outstanding performance in sports/cultural activities at uni versity/state/national/internatio nal level (During the year) (Data Template)	**No File Uploaded**

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

NSS camp activities are conducted by the students. The students are active members of it.

Cultural activities- Cultural Committee is one of the major committees of the College. It organizes college level competitions . The students are active members of it.

Students are members of COLLEGE DEVELOPMENT COMMITTEE

Students conduct various programmes through study circles. The students are active members of it.

They are also the members of grievance committee.

Few students are on Editorial board of college Magazine which is published annually every year.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	*View File*

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

1

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	**No File Uploaded**

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

No

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Administration

The Principal and the Vice Principal are at the helm of affairs. They form a link between the Staff members and the

Management.

The academic work was monitored by Head of Departments.

Committees and Cells monitored specialized work like Examination, Admissions, Cleanliness, and Placement etc.

Womens' Grievances checked if any complaints were received in box . the students were asked to submit their grievances through the Grievance Cell.

LEC meeting took up Staff members grievances.

in Parent teacher meetings the grievances and complaints of the parents are looked into.

In the Alumni association meeting the suggestions given by the Alumni are taken up and complied.

The Head of Departments are authorized to make and execute plans for the Department.

The LMC meetings are regularly held and records maintained.

The promotional policies of teachers need to be passed through the LMC meetings.

Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements

Closed tender system is adopted for major purchases

Admission process is planned

Have a vikas samiti for college development and a women's cell for women's counselling and development of students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as

decentralization and participative management.

- **The proposed budget is prepared by the finance Committee of the College of which the Principal is the Convener.**

- **Closed tender system is adopted for major purchases**

- **University Exam audit is verified by the university accounts section Admission of Students -• The college caters to a large section of marginalized and rural students. Therefore, the admission process is kept simple and accessible.**

- **The institution is committed to give education to needy students from socio-economically weak sections of society.The College promotes participative management. Ideas pertaining to academic goals, organizational progression and better campus life are collected from all stakeholders to promote efficient functioning of the College. The staff and other stakeholders help in infusing a positive attitude that leads to increased efficiency, improved communication, heightened morale, motivation and job satisfaction. Believing in decentralization, the Management takes policy decisions, finance, infrastructure etc. with the help of members of the College Development Committee. CDC discusses matters related to teaching and administrative staff and decisions are taken at these levels are implemented e.g. the planning of Multidisciplinary International Conference and its implementation. Believing in democratic values, the institution has decentralized and participative management.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

University approved curriculum is strictly adhered to and faculty members and students are encouraged to take up online short term courses to enhance skills and technical abilities. Encouraging high quality research, Alumni engagement and Social

outreach that are targeted at helping people of the region. The activities are planned in the beginning of every academic year through the Academic Calendar and suggestions are sought from faculty members. Development Plan is a quality initiative which concentrates on the development of the departments in terms of infrastructure, faculty strength, faculty achievement, students' development and student achievement. The plan is finalized by the HODs of all departments in consultation with their faculty members. It is then discussedwith the Principal, followed by approval from the management.

The salient features of the strategic plan are: Developing project based learning for students.

Publishing paper in reputed journals by faculty members

Participation in Conferences • Sign MoU with ngo's, inviting experts for interactive sessions. • Organize Workshops/Training for Faculty/ Organizing Conferences • Introduce Certificate/Value Added Courses • Guest Lecture, Association Activities of respective departments • Industrial and Field Visits, Alumni interaction • Training of Non-teaching staff of the College of which the Principal is the Convener.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File]()
Paste link for additional information	Nil
Upload any additional information	[View File]()

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Principal and the Vice Principal are at the helm of affairs. They form a link between the Staff members and the Management. The academic work was monitored and initiated by Head of Departments.

Committees and Cells monitored specialized work like Examination, Admissions, Cleanliness, and Placement etc.

The non-teaching staff'smonitored by the Principal and the Vice Principal.

Major decisions were taken in Staff Council meetings, LMC, meetings with Non-teaching staff in a democratic manner.

Womens' Grievances checked if any complaints were received in box .

Teaching staff and non-teaching staff communicated its grievances in the Staff Council meetings of which the Principal was the Chairperson.

LEC meeting took up Staff members grievances.

In Parent teacher meetings the grievances and complaints of the parents are looked into.

In the Alumni association meeting the suggestions given by the Alumni are taken up and complied.

The Head of Departments are authorized to make and execute plans for the Department.

The LMC meetings are regularly held and records maintained. The promotional policies of teachers need to be passed through the LMC meetings.

Closed tender system is adopted for major purchases .

University Exam audit is verified by the university accounts section.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and	E. None of the above

Support Examination

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user interfaces	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	[View File](#)

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Teaching Medical reimbursement Encashment of earned leave on retirement

- **Partial/ total withdrawal from GPF**

- **Maternity Leave/Educational leave**

- **Leave facilities of different kinds**

- **Facility of PPF,**

- **GPF slips provided**

- **Salary statements given Non teaching They are alloted exam duties Medical reimbursement Encashment of earned leave on retirement**

- **Partial/ total withdrawal from GPF**

- **Maternity Leave/Educational leave**

- **Leave facilities of different kinds**

- **Students Scholarship- GOI, Bus Passes, send for participating in competitions held in various colleges, deserving economical backward students given uniforms, encourage progress positive attitude towards studies best students honoured.**

-

Teaching

- Medical reimbursement
- Encashment of earned leave on retirement
  - Partial/ total withdrawal from GPF

- Maternity Leave/Educational leave
- Leave facilities of different kinds
- Facility of PPF,
- GPF slips provided
- Salary statements given

Non teaching

They are alloted exam duties

- Medical reimbursement
- Encashment of earned leave on retirement
  - Partial/ total withdrawal from GPF

- Maternity Leave/Educational leave
- Leave facilities of different kinds
- Facility of PPF

Students

Scholarship- GOI, Bus Passes, send for participating in competitions held in various colleges, deserving economical backward students given uniforms, encourage progress positive attitude towards studies best students honoured

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**No File Uploaded**

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

9

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	<u>View File</u>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<u>View File</u>

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

8

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	[View File](#)
Details of teachers attending professional development programmes during the year (Data Template)	[View File](#)

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

6.3.5-Institutions Performance Appraisal System for teaching and non-teaching staff

There are two types of Performance based evaluation. The first is called "PBAS -performance based appraisal system]" and the second is called "annual secret-report".

The PBAS provides a feedback of the faculty member.

All teaching faculty member fill the prescribed format of PBAS for self-appraisal.It is based on the annual performance of the employee on the following basis .

The format contains 4 main parts. Part-A: general instruction, Part-B: Academic performance, Part-C: other related informationsigned by the Principal, and Part-D: Comment on the self-assessment by the Higher-Education Department .

Part-B consists of 4 categories.

Category-I "Teaching-learning and evaluation related activities of total 125 marks.

Category-II "Co-curricular, extracurricular and professional development related activities of total 50 marks. Category-III "Research and academic contribution" .

Category-IV "Summary of the API" to be filled by the teaching faculty.

Another type of evaluation is called the secret-report of the employee.

It Is filled by all the teaching and non-teaching employees. It generally has two parts. The first part is filled by the employee. The last part is the evaluation by the Principal. It is then sent to higher authority of the Higher Education Department.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

6.4.1 Institution conducts internal and external financial audits regularly (with in 100 words each)

The college has proper financial management, which ensures the use of available funds effectively and efficiently. Being an affiliated college, the Joint Director directly monitors the release of funds.

The proposed budget is prepared by the finance Committee of the College of which the Principal is the Convener.

Closed tender system is adopted for major purchases

They are properly verified and cheque payments are done

University Exam audit is verified by the university accounts section

Institution conducts internal and external financial audits regularly Response: Our Institution has an effective mechanism for auditing the accounts. The accounts of the college are audited by chartered accountant regularly as per the Government rules. Whenever there are additional expenses over and above

the budget proposals, special sanction is to be taken from the Governing body. The Accounting and Auditing Committee looks after the internal audit and it is presented to the certified Chartered Accountant.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	**No File Uploaded**

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Not received any funds from non government bodies.

The college is registered under the 2 (f) and 12(B) sections of the UGC ACT 1956. Consequently we receive regular grants from the UGC under various heads.

Institutional strategies for mobilization of funds and the optimal utilization of resources RESPONSE: The College is affiliated to R.T.M.N.U. University, Nagpur and follows the rules and regulations laid down by the UGC, University, and Govt. of Maharashtra.

The College receives the funds from various funding agencies for academic and infrastructural growth. The College mobilizes funds through

Requirement from IQAC and all Departments • Proposal of Budget • Resolution of the Budget in the CDC

The financial sources of the College are: ? Grants received from UGC.

? Salary grant is received from Govt of Maharashtra.

? Examination grant is received from University

? EBC scholarship grants are received from Government of Maharashtra.

? Admission, tuition and other fees are collected by the College from students and other grants (Bank Interest, Fines, Breakages, Common dues, a fee charged for issue of certificates) Alumni Contribution for the College development.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

. IQAC of the institute persistently strives to improve the teaching-learning process through increased use of ICT, expanding the scope of the library,providing information on latest happenings by organizing seminars, conferences, workshops, guest lectures in the institution, training program, career consultations .

IQAC encourages various committees/cells like NSS, to organize awareness camps, extension and service oriented activities.

IQAC prepares and submits Annual Quality Assurance Report as per theparameters of NAAC .

Two practices institutionalized as a result of IQAC initiatives are: Use of ICT in teaching learning Process: IQAC of the institute has been instrumental in implementing many innovative teaching learning methods in the form of orientation programmes, video lectures, quality enhancement of teaching through inter disciplinary lectures, skill oriented programmes, problem based learning, creative thinking, collaborative learning, students seminars, and utilization of powerpoint presentations.

At regular intervals IQAC conducts meetings withhead of the departments to keep a check on all curricular, co-curricular and extracurricular activities.

Feedback system: Feedback is collected from students.The feedback received is scrutinized, data analyzed and utilized for quality enhancement and improvement in various aspects .

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Teaching and Learning- Use of ICT tools is encouraged. All Departments continuously take Remedial classes and extra classes to improve students' performance. Surprise tests, unit tests, annuals are always taken to keep the students active in studies. Quizzes on the spellings of each lesson, Handwriting competitions, films based on the lessons in the syllabus are also shown. The students were distributed with the text material, with question answers, downloaded from the NET. Students were encouraged to search on NET for their solutions. Examination Examination held as per university norms. Institute is centre for university examination in October and March. • Teachers play an important role in university exam as per paper setter, evaluators, invigilators and co-officers for other centres. • Incentive/ internal marks are send to the university in total confidence as per given schedule. • Teachers work as

paper setters, evaluators, invigilators for college internal exams. • Internal exams are conducted to give students practice and prepare them beforehand for thefinals. • Classroom evaluation is done as per Unit Tests. The college provides library sources for competitive examination throughout the year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	[View File](#)

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Yearly Plan of Women's Cell

Women's Cell planned to do take the following programs during the session 2021-2022.

1. To make the students aware about the law of 2006 of women's protection against domestic violence.
2. To take programs to empower women.
3. To take programs on nutritious meal for healthy life.
4. To make the students aware of sickle cell and get the students checked for sickle cell.

Women's Cell Incharge,

Dr. Nisha Kalambe

All students are treated equally. They have been prescribed same uniform.

The girls students have been provided with spacious Girl's common room, with a vending machine, huge dustbins, wash basin, huge study table and toilets. The students are counselled through out the year. They are guided on various topics like the laws against domestic violence and more. We have provided them with complaint boxes if they wish to solve their problems by keeping their name unknown.

File Description	Documents
Annual gender sensitization action plan	Yearly Plan of Women's Cell Women's Cell planned to do take the following programs during the session 2021-2022. 1) To make the students aware about the law of 2006 of women's protection against domestic violence. 2) To take programs to empower women. 3) To take programs on nutritious meal for healthy life. 4) To make the students aware of sickle cell and get the students checked for sickle cell. Women's Cell Incharge, Dr. Nisha Kalambe
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	common room with a vending machine of sanitary pads, a wash basin, 4 toilets, fans and benches, a huge dust bin. it can accomodate about 50 girls at a time.counselling centre and two complaint boxes are also available.

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Water conservation is done through water harvesting. The rain water from the terrace is collected and run down into the ground and well. Their is a big pit created behind the college where the dry waste is buried. The liquid wastes are thrown into the canal behind the college premises.

• Trees are maintained in campus area.

• Trees are planted regularly

• Use of cycles is encouraged.

• the grounds are cleaned of large stones and weeds

•Campus area is kept clean.

• students and staff are encouraged to develop eco-friendly habits.

• A garbage pit has been formed in which all the waste is dumped to

prepare manure.

• Water harvesting in two places was done to keep up the water

level.

• For the preparation of Compost manure in the manure pit can be used later.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	**Nil**
Any other relevant information	[View File](#)

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	[View File](#)

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the

institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	`E. None of the above`

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

| **7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment   5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading** | `D. Any 1 of the above` |

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

1. **Various days are celebrated to- instill patriotic emotions, to instill the great qualities of the great leaders ,to remind the students about the sacrifices these great leaders have made for our society, nation and people.**
2. **SavidhanDiwasby NSS - 26 Nov2021(prajasattak din)**

2. **Independence Day -15 August 2021**

3. **15 Oct 21 Mahaparinirvan din.**

4. **6.12.21 was celebrated as Dr. BabasahebAmbedkarJayanti.**

5. **Savitribai Fhule Jayanti was celebrated on 03 Jan 2022.**

6. **Republic Day- 26 th Jan2022**

7. **Tree plantation -02/08/21 NSS**

8. **Teacher's Day – 05-09-21 NSS**

9. **NSS foundation day – 24.9.21**

10. **NSS Webinar – 26.10.21(71 students)**

11. **National Polling Day 25.01.22 (guest Dr. Mangesh Acharya)**

12. **"International Women's Day" on 8 March 22 was celebrated.**

13. Joy of giving –14 Nov- 20Nov2021(24 students) Chacha Nehru's birthday was celebrated as joy of giving in this the students distributed books, crayons, food, clothes, planted saplings, ...in the society.

Various such activities provide for an inclusive environment by bringing students and teachers with diverse background on single platform for creating inclusive environment .

These functions help in developing tolerance harmony towards culture, region and linguistics and also communal social economics and other diversities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	[View File](#)

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Sensitization of students and employees of the Institution to the constitutional obligations is done through curriculum as well as through extra-curricular activities.Various programs are taken in this direction.

1. Political Science took a webinar with Prof. Waman Khobragade on 'Lokshahimadhe Namwantanchi Bhumika' on 13.01.22
2. Political Science took a webinar with Prof. Sachin Kale on 'mulbhut ahikaranche Mahatva' on 23.04.22
3. Sociology Department took out a 'Plastic Free Campaign' on 22.04.22
4. Teacher's Day was celebrated on 05.09.22. the students of various classess taught the students of their class as well other classes.
5. 'Yog Sanskar Workshop' was taken on 27.04.22 by Sports Department.120students
6. Dr. Jayant Deshmukh gave fruitful advice on 'Good Health Maintenance'on 0 6.5.22

7. NSS took a webinar on 'Vegan Consciousness' and asked the students to become vegetarian on 26.10.21

8. 'Cyber crime Awareness' online programme was taken by Sociology Department,on 10.11.21(50 Stu)
9. Essay competition was taken by History Department to create interest and awareness among the students regarding the National freedom struggle of India on ' Heroes of the Indian Freedom Struggle'(12Stu)
10. Economics department took a project on 'Demand Elasticity' (32 participated)1.12.21
11. Economics department took a project on ' Ambedkar's Thoughts on Economics' (38 participated) 2.12.21

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	[View File](#)
Any other relevant information	[View File](#)

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	D. Any 1 of the above

File Description	Documents
Code of ethics policy document	[View File](#)
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	[View File](#)

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Various days are celebrated to inculcate in the students patriotic feelings, social commitment and to make them aware of their duty towards their society and country.

Savidhan Diwas by NSS - 26 Nov2021(prajasattak din)

3. Independence Day -15 August 2021

4. 15 Oct 21 Mahaparinirvan din.

5. 6.12.21 was celebrated as Dr. Babasaheb Ambedkar Jayanti.

6. Savitribai Fhule Jayanti was celebrated on 03 Jan 2022.

7. Republic Day- 26 th Jan2022

8. Tree plantation(Environment friendly day) -02/08/21 NSS

9.Teacher's Day – 05-09-21 NSS

10.NSS foundation day(When the cadets began their duty of serving their community officially) – 24.9.21

11SS took a webinar on 'Vegan Consciousness' and asked the students to become vegetarian on 26.10.21

Webinar on go vegan day. Thus inviting all to save environment beings by becoming vegetarian.

12 National Polling Day 25.01.22 (guest Dr. Mangesh

Acharya)25.01.22 – Rashtriya Matdar Diwas . So that students become aware of their duty towards their country as a true citizen .

1. International Women's Day" on 8 March 22 was celebrated with 'Women's Cell',on this day students were taught regarding women empowerment. UB
2. Chacha Nehru's birthday - Children's Day was celebrated as "Joy of Giving", .

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File](#)
Geo tagged photographs of some of the events	[View File](#)
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

National Service Schemes (NSS) : Student contribution to nation building

2. Posting motivational and inspirational videos to students during the wavering pandemic situations and online classes.

3. We care for our student's health and every year arrange for their sickle cell checkup and HIV checkups. They are also made aware of how these diseases come about and how they can be prevented. The students are made aware of sickle cell and HIV diseases and checked accordingly. Such workshops are taken every year.

Vaccination Drive - With the changing times the students were vaccinated against corona .

Distribution of medicinal tablets - Phylaria and Dengu Malaria tablets were distributed among the students to prevent them causing harm. Thus our students good health was ensured.

4. We distribute gifts along with pamphlets of our college to make rural students of interior villages aware of our college and secure a good flow of admission. This year cardboards were distributed in schools of interior villages Sarkar High School, Upparwai; Shri Vidhyalaya, Ghorad; Gosavi vidhyalaya, Lings; High School of Borgao; Parmanand Vidyalaya , Vyhad .

File Description	Documents
Best practices in the Institutional web site	[View File](#)
Any other relevant information	[View File](#)

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

National Service Scheme (NSS) : Students contribution to Nation Building. Goal: • Developing student's personality through community services. • To inculcate the bond of patriotism, national integration, brotherhood, communal harmony among students. The Context: The platform of NSS helps in instilling and nurturing among students the spirit of selfless service to society and sense of responsibility and involvement to the task of Nation's development. The Practice: This year due to pandemic situation the camp was not held. Students carried out different activities at different level. The major activity of NSS is spreading awareness in villages on the themes of awareness and pandemic development. The NSS volunteers conducted various tasks. Tree Plantation Teacher's Day- On 05/09/21 our college organized the "Teacher's Day" Foundation Day of NSS was celebrated online. N.S.S. Webinar on " Vegan Outreach" – Vaccination camp- Sanvidhan Din – Dr. Babasaheb Ambedkar Mahaparinirwan Din – Rashtriya Matdar Diwas – Matdar Diwas, online. Prajasattak Din (Independence Day) Savitribai Fhule Jayanti- was observed .

Through such programmes, the students are physically and mentally prepared to face the challenges of life in the real world, leading to their holistic development.

File Description	Documents
Appropriate web in the Institutional website	[View File](#)
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

FUTURE PLANS To create an enabling environment for holistic development of Students, Faculty and Support Staff. To create Additional Lecture Rooms by optimally utilizing the available space. To automate various Office Administration Processes; To upgrade Library Resources to include digital content, which can be accessed by Students and Faculty online; To enter into MOU's with Corporates and Industry Associations to promote Academia – Industry Linkages, to enable placements, internship, training, etc. for the students; To foster and strengthen relationship of Alumni with the Institution.

In short -

• To built extra classrooms. • To build ICT classroom • To built Language Lab • Introduce new soft skill courses • To continue with preparations for NAAC peer team visit • To continue with Students centered activities.