

## The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC.

### Part – A

AQAR for the year

2015-2016

#### I. Details of the Institution

1.1 Name of the Institution

Indira Gandhi Arts & Com. College, Kalmeshwar

1.2 Address Line 1

Ward No. 10

Address Line 2

Near Datta Mandir

City/Town

Kalmeshwar

State

Maharashtra

Pin Code

441501

Institution e-mail address

igckcollege@gmail.com

Contact Nos.

07118-271393

Name of the Head of the Institution:

Dr. Rajendra J. Kamble

Tel. No. with STD Code:

07118-271393

Mobile:

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID

**OR**

1.4 NAAC Executive Committee No. & Date:

1.5 Website address:

Web-link of the AQAR:

#### 1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	C++	66.20	2004	5 years
2	2 <sup>nd</sup> Cycle	-	-	-	-
3	3 <sup>rd</sup> Cycle	-	-	-	-
4	4 <sup>th</sup> Cycle	-	-	-	-

1.7 Date of Establishment of IQAC : DD/MM/YYYY

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC

- i. AQAR 2004-05, 2005-06, 2006-07 submitted to NAAC on 04-12-2012
- ii. AQAR 2007-08, 2008-09, 2009-10 submitted to NAAC on 09-03-2013
- iii. AQAR 2010-11 submitted to NAAC on 27-04-2013
- iv. AQAR 2011-12 submitted to NAAC on 30-09-2012

1.9 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

1.10 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

1.11 Name of the Affiliating University (*for the Colleges*)

**Rashtrasant Tukdoji Maharaj  
Nagpur University, Nagpur**

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	-		
University with Potential for Excellence	-	UGC-CPE	-
DST Star Scheme	-	UGC-CE	-
UGC-Special Assistance Programme	-	DST-FIST	-
UGC-Innovative PG programmes	-	Any other ( <i>Specify</i> )	-
UGC-COP Programmes	-		

## **2. IQAC Composition and Activities**

2.1 No. of Teachers	<b>04</b>
2.2 No. of Administrative/Technical staff	<b>02</b>
2.3 No. of students	<b>01</b>
2.4 No. of Management representatives	<b>01</b>
2.5 No. of Alumni	<b>01</b>
2.6 No. of any other stakeholder and community representatives	<b>01</b>
2.7 No. of Employers/ Industrialists	<b>None</b>
2.8 No. of other External Experts	<b>None</b>
2.9 Total No. of members	<b>10</b>
2.10 No. of IQAC meetings held	<b>02 meetings per year</b>

2.11 No. of meetings with various stakeholders: No.  Faculty   
Non-Teaching Staff  Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No   
If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- IQAC served the college as per plan of action. The major contribution is monitoring the academic activities and sports related activities through official meetings and casual interaction.
- “Road Safety Drive” a programme in association with Nagpur Rural Traffic Police Department was organised to brief students how to drive and walk safely on roads.
- NSS establishment day was celebrated to brief students to realise their role in nation building on 24<sup>th</sup> Sept.
- “Lakhat Ek” a Educational Quality Checking programme, for primary education, initiated by ‘Pratham Foundation’ (NGO) was assisted by active participation during 10 Oct. to 20 Oct.
- Constitution Day was celebrated on 26<sup>th</sup> Nov.
- Oratory Competition on ‘Importance of Constitution’ was organised on 19<sup>th</sup> Dec.
- A programme for ‘Guidance for Competitive Examinations’ was organised on 23<sup>rd</sup> Dec. Mr. Piyush Fulzele (IPS) was guest speaker.
- Blood Donation Camp with the help of DAGA Government Hospital Blood Bank was organised on 30<sup>th</sup> Dec.
- In association with Kalmeshwar Police Station, an awareness rally was organised and

programme was conducted at police station premises to brief citizens and students of police working method and duties of citizens.

- As a part of ‘Road Safety Awareness Drive’ of Maharashtra State Government, an awareness programme for students was organised on 20<sup>th</sup> Jan. Officials from State Road Transport Department elucidated students on Road Safety and Accidents.
- “Shalabahya Vidyarthi Sarvekshan”, a serve on school out students was carried on by Maharashtra State Government during 25<sup>th</sup> Jan to 30<sup>th</sup> Jan. College helped Zilha Parishad Education Department to carry out this survey with help of students.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
<ul style="list-style-type: none"> <li>• NSS related extension activities</li> <li>• Great awareness of social issues among student through “Adult extension and continuous Education”</li> <li>• Improve Results</li> </ul>	<ul style="list-style-type: none"> <li>• Through NSS various health, social and extension activities conducted.</li> <li>• Programmes were taken on sex education, health education, sexual discrimination and project work given to students on various topics respectively.</li> <li>• For improving results extra coaching class, test series were organised.</li> </ul>

2.15 Whether the AQAR was placed in statutory body      Yes       No

Management       Syndicate       Any other body

Provide the details of the action taken

Management was satisfied with AQAR report and recommended it to send to NAAC.

## Part – B

### Criterion – I

#### I. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	02	-	-	-
UG	02	-	-	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others	-	-	-	-
<b>Total</b>	<b>04</b>	<b>-</b>	<b>-</b>	<b>-</b>
Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

##### 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

##### (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	02
Trimester	-
Annual	02

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
*(On all aspects)*

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

*\*Please provide an analysis of the feedback in the Annexure*

##### 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Revision of syllabus is done every three years by University. It has been made more skill base.

##### 1.5 Any new Department/Centre introduced during the year. If yes, give details.

Nil

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
10	06	04	-	-

2.2 No. of permanent faculty with Ph.D.

05

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	2	-	-	-	-	-	-	-	1

2.4 No. of Guest and Visiting faculty and Temporary faculty

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2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	01	06	-
Presented papers	01	03	-
Resource Persons	-	-	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Power point presentation, group discussion, Class Test, Unit Test, Surprise Test

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

As per University Rules

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

-	-	-
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2.10 Average percentage of attendance of students

75%



2.11 Course/Programme wise  
distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A. Final	61	-	-	2%	2%	6.56%
B.Com. Final	59	-	5.08%	40.68%	6.78%	52.54%
M.A. (Pol. Sci.)	05 (03 Pass)	-	-	60%	-	60%
M.A. (Eco)	20 (17 Pass)	-	30%	55%	-	85%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

<p>The college has only 02 programmes at the UG level. Therefore IQAC monitors teaching process by interacting with faculty members and students. The results are also monitored and meeting are regularly conducted by Head of the Departments.</p>
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2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	04
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	02
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	08	02	-	-
Technical Staff	-	-	-	-

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- The teachers are encouraged to take-up Major and Minor Projects.
- Encouraged teachers to participate in conference, workshop, seminars, publish papers.

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	01	03	-
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	-	-	-

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

#### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects <i>(other than compulsory by the University)</i>	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges

Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	-	-	-	-	-
Sponsoring agencies	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency  From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

02

-

3.19 No. of Ph.D. awarded by faculty from the Institution

-

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level  State level

National level  International level

3.22 No. of students participated in NCC events:

University level  State level

National level  International level

3.23 No. of Awards won in NSS:

University level  State level

National level  International level

3.24 No. of Awards won in NCC:

University level  State level

National level  International level

### 3.25 No. of Extension activities organized

University forum	-	College forum	-		
NCC	-	NSS	03	Any other	02

### 3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- NSS organised a blood donation camp.
- Awareness rally with police department.
- NSS special village camp
- Survey of School out students
- Survey of Primary Education Quality Checking
- Programme on Road Safety

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	0.54 R	-	-	-
Class rooms	09	-	-	-
Laboratories	-	-	-	-
Seminar Halls	01	-	-	-
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	-	-	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-	-	-
Others	-	-	-	-

#### 4.2 Computerization of administration and library

Administrative office computerized. The library is partially computerized.

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	874	223990	140	42424	1014	266444
Reference Books	2686	810688	105	43250	2791	853938
e-Books	-	-	-	-	-	-
Journals	-	-	-	-	-	-
e-Journals	-	-	-	-	-	-
Digital Database	-	-	-	-	-	-
CD & Video	-	-	-	-	-	-
Others (News Papers)	08	9300	-3	-	05	7320

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	36	01	-	-	-	-	-	-
Added	-	-	-	-	-	-	-	-
Total	36	-	-	-	-	-	-	-

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Computer and internet access is available to teachers & students.

#### 4.6 Amount spent on maintenance in lakhs :

i) ICT	40,830/-
ii) Campus Infrastructure and facilities	29,060/-
iii) Equipments	1,16,118/-
iv) Others	-
<b>Total :</b>	<b>1,86,008/-</b>

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- All necessary information about student support services available in the college is displayed on the flex boards.
- For all year round students support activities organised by the college, written notices are circulated through the classrooms and copies thereof displayed on the notice boards.
- New students are informed about students support services available in the college during orientation of new students at the beginning of the session.

#### 5.2 Efforts made by the institution for tracking the progression

- Meeting with student and staff
- Continuous monitoring of the students academic performance and attendance

#### 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
638	47	-	-

(b) No. of students outside the state

-

(c) No. of international students

-

Men	No	%	Women	No	%
	239	34.89		446	65.11

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
24	118	18	572	-	732	22	94	21	548	-	685

Demand ratio **1 : 1**

Dropout % **5.25%**

#### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

-

No. of students beneficiaries

### 5.5 No. of students qualified in these examinations

NET  SET/SLET  GATE  CAT   
IAS/IPS etc  State PSC  UPSC  Others

### 5.6 Details of student counselling and career guidance

Institution caters to marginalized students of lower middle class. Therefore students counselling is required on different levels. The Dept. of Sociology guides students on various social and family related problems. During the admission process, counselling is given to students who are confused about subject options, choice of programme carrier guidance is provided through employment cell and other department level activities.

No. of students benefitted

### 5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	-

### 5.8 Details of gender sensitization programmes

The institution is a co-education college. Therefore gender sensitization is done in many different ways. Gender sensitisation programmes are taken on classroom level.

### 5.9 Students Activities

#### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

No. of students participated in cultural events

State/ University level  National level  International level



5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	-	-
Financial support from government	327	4,66,400/-
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: No major grievances

## Criterion – VI

### 6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

<p><b>Vision :</b></p> <ul style="list-style-type: none"> <li>To bring rural students into the main stream of higher education.</li> <li>Enriching lives and expanding horizons of rural community through higher education.</li> </ul> <p><b>Mission :</b></p> <ul style="list-style-type: none"> <li>To impart update and relevant knowledge in the discipline of Arts &amp; Commerce.</li> <li>To inculcate the sense of discipline, social responsibility and love for the nation to create responsible citizen in the society.</li> <li>To provide facilities of higher education to poorest of the poor.</li> <li>To strive for the upliftment of the downtrodden and backward segments of the society of rural area.</li> </ul>
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## 6.2 Does the Institution has a management Information System

The institution does not have MIS

## 6.3 Quality improvement strategies adopted by the institution for each of the following:

### 6.3.1 Curriculum Development

Curriculum design and development are as per the directives of the University. University curriculum is strictly followed.

### 6.3.2 Teaching and Learning

The institution has constantly tried to upgrade its infrastructure to facilitated teaching and learning. Use of ICT tools are encouraged.

### 6.3.3 Examination and Evaluation

- Examination held as per university norms. Institute is centre for university examination.
- Teachers play an important role in university exam as per paper setter, evaluators and co-officers for other centres.
- Classroom evaluation is done as per Unit Tests.
- The college provides library sources for competitive examination throughout the year.

### 6.3.4 Research and Development

Faculty members are constantly encouraged to complete their Ph.D. research projects. Faculty members undertake Minor Projects, attend research methodology workshops and contribute actively to research. All these activities contribute to a healthy research culture of the institute.

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

Up gradation of Library, maintenance of ICT and sports ground is regularly done. The whole process of admission has been computerized.

### 6.3.6 Human Resource Management

To keep available Human Resource active healthy, cooperative and helpful activities like Birthday celebration, congregation lunch, regular talks on issues (if any), arranging motivational lectures, feedback etc carried out.

The college manages the required human resource with complete accountability and transparency.

As per need resource person from outside are invited.  
 The college and management maintain humanitarian attitude towards the staff and as far as possible everyone is allocated duties according to person's aptitude and ability.  
 Enough liberty and flexibility is given by the principal to the staff for discharging their duties.  
 There are students grievances cell and internal complaint committee in the college through which the grievances of the student and employee and student are addressed.

6.3.7 Faculty and Staff recruitment

Recruitment of any level as per UGC and University guidelines. As the state government has not permitted to fill the vacant posts. Therefore 2 posts of Asst. Professor and 2 posts of clerk are lying vacant.

6.3.8 Industry Interaction / Collaboration

The college has only two major programmes in UG i.e. B.A. and B.Com. Therefore, there is no major Industrial collaboration.

6.3.9 Admission of Students

- The college caters to a large section of marginalized and rural students. Therefore, the admission process is kept simple and accessible.
- The institution is committed to give education to needy students from socio-economically weak sections of society.

6.4 Welfare schemes for

Teaching	-
Non teaching	-
Students	Govt. Scholarship

6.5 Total corpus fund generated

As per the audited statement attached herewith

6.6 Whether annual financial audit has been done Yes  No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	-	No	-
Administrative	No	-	No	-

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes      Yes     No

For PG Programmes      Yes     No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The institution is not autonomous, therefore has to follow the guidelines of the university.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

University deliberate and discuss issues regarding promote autonomy on its level. But yet no such initiation and information and directions are received by college from university.

6.11 Activities and support from the Alumni Association

Alumni association is nominal body. It does not support college in either or way as alumni's are busy with their own business.

6.12 Activities and support from the Parent – Teacher Association

Parent-Teacher Association is nominal body. As almost all parents of students are farmers or agricultures and Industrial Labourers. So they do not attend such meetings due to their own requisite works. But they do responds to call if matter arrive with their wards.

6.13 Development programmes for support staff

The support staff is very few and employed temporarily in number. Therefore nothing separately is done for them.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Trees are maintained in campus area.
- Campus area is kept clean.
- Encouragement to students and staff to develop eco-friendly habits.

## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- To Motivate students fresher's day and cultural events were organised.
- Group of students with leadership and organisational qualities were promoted to share responsibility to organize various programmes.
- Birth Anniversaries and Days having social and cultural importance are celebrated.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

A formal ATR is not prepared as the working of the institution is according to Academic Calendar and monitoring and implementation is being done by IQAC core committee and principal of the college.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- 1) National Service Schemes (NSS) : Student contribution to nation building
- 2) Organisation of Blood Donation Camp

7.4 Contribution to environmental awareness / protection

- Environmental education course is conducted at the second year of all graduation programmes. The study material for the said course is prepared by the college for the benefit of students.
- Students are encouraged to undertake the projects on various issue of environment studies.
- College has initiated efforts for green campus.
- Green audit of college campus have been initiated.

7.5 Whether environmental audit was conducted?    Yes     No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

**Strength :**

The institution is the first choice of the students and parents from weaker and remote marginalised section of the society.

**Weakness :**

- The students who came from the weaker section of society join the higher education with low percentage of marks and multiple attempts at S.S.C. and H.S.C. level.
- The PWS Society which runs the college belongs to backward communities. Students come from remote interior village. Therefore the institution is run on no profit and no loss basis. For any development works it is therefore totally dependent on UGC and Govt. Funds.

**Opportunities :**

Space for skill based learning programme.

**Threat :**

- Since students are from backward communities and remote areas they taken up jobs and higher education takes a back seat for them.
- A large number of student's opportunity for traditional courses like B.A., B.Com. The university syllabus lacks in skill development therefore job employment opportunity for these students is very low.

**8. Plans of institution for next year**

- To built extra classrooms.
- To built Language Lab

Name **Dr. Naseem Ahemad**



Signature of the Coordinator, IQAC

Name **Dr. R. J. Kamble**



Signature of the Chairperson, IQAC

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OTHER RECEIPT			FEES PAID TO UNIVERSITY		
Advance From Principal D.C.P.S Received G.P.F. Advance Miscellaneous Receipt Amt. Received from non grant Uni. Examination cheque Rec. Uni. Examination form fee rec. from students Advance From R.C Washik	3,000.00 70,462.00 9,05,000.00 6,160.00 51,962.00 1,00,000.00 1,71,490.00 1,800.00	13,09,874.00	Yearly Affiliation Student Aid Fund Uni. Games Fee Annual Fee Ashwarveggh Fee Student welfare fund fee student medical aid fund Enrollment Fee Students Union fee E- Savidha Fee Environment Fee Indradhanush Fee Abhyaan fee Avalaan fee Medical check up fee Disaster management fund University Deposit Avishkar fee	5,000.00 2,615.00 13,075.00 65,375.00 2,092.00 2,615.00 26,290.00 2,615.00 26,150.00 3,280.00 2,092.00 2,092.00 2,092.00 1,195.00 5,230.00 2,092.00 2,092.00	1,68,607.00
<b>SALARY DEDUCTION</b> G.P.F. P.T. Income Tax G.I.C. Bank Loan D.C.P.S. L.I.C.	15,30,400.00 47,500.00 16,45,964.00 6,240.00 9,79,148.00 2,40,580.00 2,51,783.00	<b>47,49,731.00</b>	<b>SALARY DEDUCTION</b> G.P.F. P.T. Income Tax G.I.C. Bank Loan L.I.C. D.C.P.S	15,30,400.00 47,500.00 16,45,964.00 6,240.00 9,79,148.00 2,40,580.00 2,51,783.00	<b>47,01,615.00</b>
<b>OTHER EXPENDITURE</b> G.P.F. Advance Paid D.C.P.S Paid Advance to Principal Uni. Examination Cheque Refund Advance to R.C. Washik Uni. Examination fee Amt. Paid to Non Grant Uni. Examination Cheque Paid	9,05,000.00 70,462.00 3,000.00 23,228.00 1,800.00 1,76,222.00 47,835.00 1,00,000.00		<b>CLOSING BALANCE</b> Cash in Hand (office) Cash with D.Y. Ganvir Cash with P.K. Pradhan B.O. M. A/c No.8436(Salary)	857.70 6,750.00 4,732.00 7,50,826.00	<b>13,27,547.00</b>





## Annexure II

### Academic Calendar 2015-16

Academic  
Calendar

#### For the Session 2015- 16

Sr. No.	Session	Date
1.	<b>Admission</b> a) College Reports after Summer Vacation b) Admission Commence c) Last date of Admission  d) Teaching Commerce e) Introductory Meet off Students and Teacher's f) Inauguration of study circles of Dept. g) Staff Meetings	16.06.15 20.06.15 1 <sup>st</sup> Aug 15 (As per Uni. Rules) 01.07.2015 4 <sup>th</sup> week of July 2015 1 <sup>st</sup> week of Aug 2015 2 <sup>nd</sup> day of 1 <sup>st</sup> session End of the 2 <sup>nd</sup> session
2.	<b>National Days Celebrated</b> 1) Independence Day 2) Republic Day <b>Teachers Parents Meeting</b>	15.08.15 26.01.16 1 <sup>st</sup> Week 8.15
3.	<b>Days Observed</b> 1. International Yoga Day 2. Teacher Day 3. NSS Foundation Day 4. Mahatma Gandhi Jayanti 5. Savitribai Fule Jayanti 6. Mahaparinirvan Din 7. Dr. B.R. Ambedkar Jayanti 8. Rashtrasant Tukdoji Mahraj Jaynati	1 <sup>st</sup> Week 12.15 21.06.15 05.09.15 24.09.15 02.10.15 04.01.16 07.12.15 14.04.16 30.04.16
4.	<b>College Annual Day Celebration:-</b> Sport's Day, Cultural Day	Last week of Jan 2016
5.	<b>Medical Examination &amp; Physical Examination</b>	3 <sup>rd</sup> Week of Jan 2016
6.	<b>NSS outdoor Camp</b>	NSS Special camp for 7 days (Jan 2 <sup>nd</sup> 3 <sup>rd</sup> Week)
7.	<b>College Unit Test</b> A) 1 <sup>st</sup> Prillims before Diwali Vacation B) 2 <sup>nd</sup> Term in Feb. 2016	

Convener

  
(Dr. Nassem Ahemad)

off. Principal

  
Officiating Principal  
Indira Gandhi Arts & Commerce Colleg  
Kalmeshwar.  
Dr- R. J. Kamble

## Annexure III

### Best Practices 2015-16

#### 1) Title of the practice :

National Service Scheme (NSS) : Students contribution to Nation Building.

#### Goal :

- To inculcate social welfare in students to provide service to society without bias.
- To provide hands on experience to young students in delivering community services.
- Developing students personality through community services.
- To inculcate the bond of patriotism, national integration, brotherhood, communal harmony among students.

#### The Context :

The college provides higher education in Arts and Commerce faculty. There have been efforts to promote holistic personality development of students through various co-curricular and extracurricular activities, organized throughout the academic year. Apart from imparting regular education, the college works to uphold and cultivate the idea of social service as a prerequisite for graduation, the dignity of labour, the value of teamwork, the spirit of co-operation and realization of the power of youth in effecting change in community. The platform of NSS helps in instilling and nurturing among students the spirit of selfless service to society and sense of responsibility and involvement to the task of Nation's development.

#### The Practice :

The college has full-fledged unit of 100 students. It has an annual budget of Rs. 43,500/- sanctioned by the affiliating university. At the commencement of the academic session students are encouraged to get registered for NSS. They are provided with NSS Badges and Diaries. All year around under the guidance of NSS programme officer, the NSS volunteers organize various extra-curricular and extension activities through which they learn to identify the needs and problems of the community they live in and get active in contributive to find solutions to these problems.

Blood Donation, Sickle Cell check-up, Tree Plantation, cleanliness campaign, health awareness, gender sensitization, carrier guidance, traffic rules awareness programmes are regularly organized.

The major activity of NSS is seven days special camp held in villages on the themes of awareness and community development. The students adopt the village for seven days and contribute labour towards village development by cleaning drains, sweeping roads, paving pathways etc.

The NSS volunteers, conduct cultural programmes which cover academic, cultural, social, health and hygiene issues and spread awareness against addiction, female foeticide, dowry, illiteracy, superstitions etc. The NSS volunteers also accommodate the participation of

the local villagers in the NSS activities. The NSS volunteers conduct surveys of the camp held village regarding issue like toilets, literacy, drug addiction, health, common diseases, sex ratio etc.

The NSS programme officer ensure that each participant volunteer gets an equal opportunity to perform all the activities. These activities help in instilling in the students the sense of social and civic responsibility and commitment towards the society they live. These activities bring out leadership qualities in the students, and imbibe upon them the dignity of labour, the value of teamwork, the spirit of co-operation and realization of the power of youth in effecting change in community. The surveys conducted for various purposes develop research aptitude and interpersonal communication skills.

Through such programmes, the students are physically and mentally prepared to face the challenges of life in the real world, leading to their holistic development.

### **Evidence of Success :**

During this academic year NSS volunteers have participated in various activities conducted by college. Our NSS volunteers have contributed labour towards village awareness and development by organizing special residential camp in the village walni with the support a local grampanchayat and villagers. NSS volunteers worked hard to convince villagers the importance of clean water, clean environment, clean village, tree plantation etc. villagers realized the importance of above mentioned issued and initiated to make their village more clean. They help grampanchayats to implement tree plantation programme. Female foeticide, dowry illiteracy, superstitions too have been well understood by them and they work on their own to stop such menaces happen in their village. An annual report of these activities in submitted to the university.

### **Problems Encountered and Resource Required :**

Financial resources needed for undertaking various regular activities and special camp are sponsored by the university. The NSS programme officer conducts all NSS activities including a special camp in a planned and disciplined manner. Difficulties arises are sort out by taking help from local alumni's and villagers. Heartily participation from volunteers, the college staff and local alumni of college and kind and helpful villagers makes NSS activities a success.

## **2) Title of the practice :**

Blood Donation Camp

### **Goal :**

- To co-operate government to achieve the objectives of national blood policy.
- Blood donation is noble act and very important issue of our society. College conducts blood donation camps to make people aware of the importance of donating blood. So that it is available wherever and whenever it is needed.
- Our aim is to conduct blood donation camps to encourage our youth to donate blood so that lives may be saved using creative slogans to motivate students.
- To co-ordinate and facilitate the relationship between voluntary blood donors and blood donor organization.
- Thus promoting blood programme in vicinity.
- To recruit new donor and create donors of tomorrow.
- To create public awareness and disseminate information on voluntary blood donation and self blood.

### **The Context :**

Human blood is essential to human life with no substitute. The gift of blood is gift of life. In India with its huge population over 1 billion collects only 7 million units. Shelf life of blood is 35-42 days hence, constant need to replenish the stocks in blood banks.

India with a second highest population in the world, rise in life expectancy, road traffic accidents, pregnancy related complications, blood related disorders etc. require significant amount of donated blood.

The donation of blood by voluntary non-remunerated blood donors is recognized as being crucial for the safety and sustainability of national blood supplies. Replacement donation by the family and friends of patient requiring transfusion are rarely able to meet clinical demands for blood. While “paid donation” poses serious threat to the health and safety of the recipients as well as the donors themselves.

In 2002 the Government of India adopted the national blood policy, also known as the “Active plan for Blood Safety” to achieve 100% (VBD).

The goal of BD is to wipe of the scarcity of blood and ensure availability of safe and quality blood and blood components round the clock and throughout the year, reaching the far-flung remote areas in the country.

A blood transfusion serves millions of lives each year. But adequate and safe blood supply is demanding challenge in developing countries like India.

India needs about four crore units of blood every year, out of which only a meager 40 lacks units of blood are available. A nation can meet all in need for blood if only 10% to three percentage of its eligible population donate blood. India on an average has 50% of eligible population.

Voluntary blood donation is lacking among eligible population.

Factors contributed to non-donation of blood is (was) fear, ignorance, hesitation, pain related to needle prick, belief, customs and weakness after donating blood.

There is a need to improve communication and awareness on blood donation in society.

Study reveals that people donate blood if they are called upon to donate.

**The Practice :**

- Every year the college organize blood donation camp at college premises. Students are being encourage and educated through awareness lectures and companion to crate blood donors among them and also initiate process among these donors to become activist to work for such noble cause to serve humanity.
- We are proud to organize Blood Donation Camps and also to donate blood over selves in the effort to save people's lives. All people should be encouraged to donate blood willingly and voluntarily.
- This year blood donation camp was organized on 22<sup>nd</sup> Jan.

**Evidence of Success :**

In blood donation camp at college students participation as a donors is sizable and satisfactory. Those who cannot donate due to physical of other reasons works motivate probable donors. Donor doesn't remain a donor only but he become the example himself for other and carry forward this service to humanity throughout his life.

**Problems Encountered and Resource Required :**

As college is situated in rural area. Due to lack of awareness many misconception regarding blood donation are prevailed. After educating students of the importance of blood donation, by removing their doubts, their misconceptions gone and they become voluntary blood donors.

Govt. Blood Bank provides technical and medical help and college provides financial assistance to this activity. Due to paucity of funds we restrict this activity to college level only.